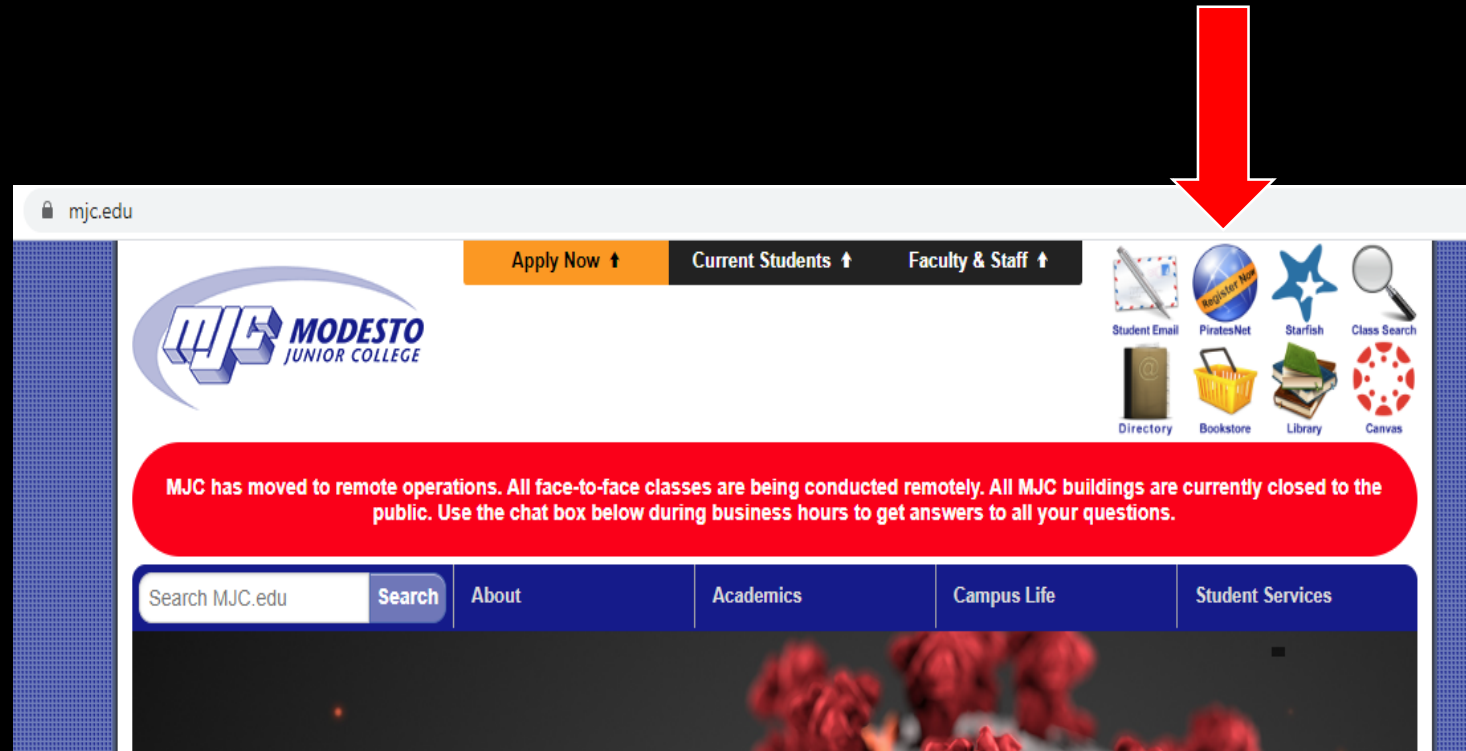


# Add a Course with an Add Code

Modesto Junior College

Go to [mjc.edu](http://mjc.edu) and click the blue globe labeled **Pirates Net.**



# Click Current/Former Students

The screenshot shows the PiratesNet web portal. At the top left is the "PiratesNet" logo. To the right are navigation links: "LOG IN", "MAIN MENU", and "CONTACT Us". Below these are links for "First-Time User Information", "What is My User ID?", "What is My Password?", and "Password Reset". A blue banner contains the text: "Remote Learning - In response to emergencies, face-to-face and on-campus classes have transitioned online. Students may be required to participate during the scheduled class time. Check student email for details." On the left side, there is a "Welcome Guest!" section with contact information for Password Reset, Student IT Service Desk, MJC Pathway Centers, and MJC Enrollment Services. On the right side, there is a vertical "main menu" with three options: "Prospective Students" (orange), "Current / Former Students" (blue), and "Faculty" (green). A large red arrow points to the "Current / Former Students" link.

piratesnet.mjc.edu/WebAdvisor/WebAdvisor?TYPE=M&PID=CORE-XMWBMN&TOKENIDX=1679378153

## PiratesNet

[LOG IN](#) | [MAIN MENU](#) | [CONTACT Us](#)

[First-Time User Information](#) | [What is My User ID?](#) | [What is My Password?](#) | [Password Reset](#)

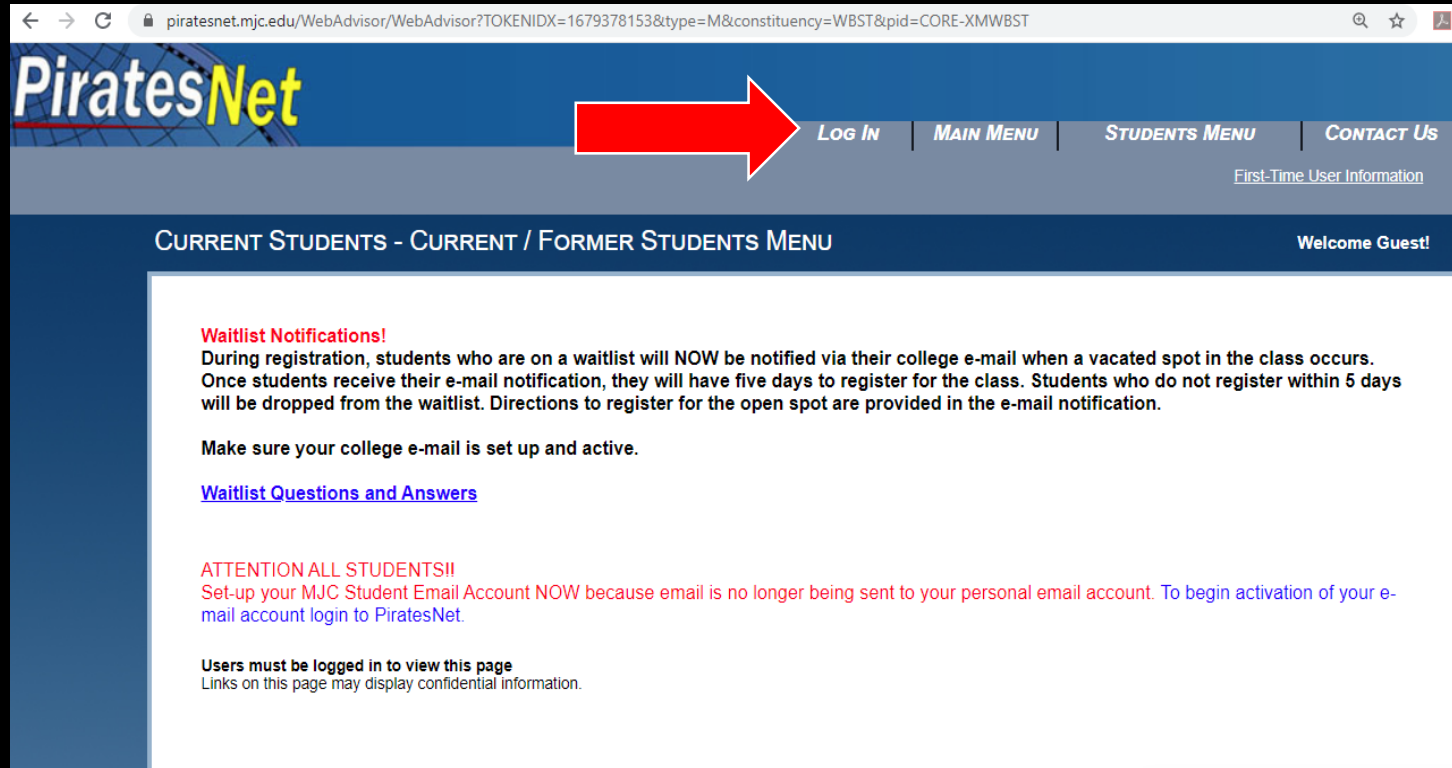
**Remote Learning - In response to emergencies, face-to-face and on-campus classes have transitioned online. Students may be required to participate during the scheduled class time. Check student email for details.**

**Welcome Guest!**  
Welcome to PiratesNet!  
PiratesNet Password Reset: (209) 575-7900  
Student IT Service Desk: (209) 575-7900  
<https://www.yosemite.edu/student servicedesk/>  
MJC Pathway Centers: (209) 575-6789  
<https://www.mjc.edu/student services/equity/pathwayscenter.php>  
MJC Enrollment Services: (209) 575-6853  
<http://www.mjc.edu/student services/enrollment/>  
PiratesNet weekly system update and maintenance window  
Sundays from Midnight - 4 am

**main menu**

- Prospective Students
- Current / Former Students**
- Faculty

# Click Log In



The screenshot shows a web browser window with the URL `piratesnet.mjc.edu/WebAdvisor/WebAdvisor?TOKENIDX=1679378153&type=M&constituency=WBST&pid=CORE-XMWBST`. The page features the "PiratesNet" logo on the left and a navigation menu on the right. A large red arrow points to the "LOG IN" link in the menu. Below the navigation menu, there is a "First-Time User Information" link. The main content area is titled "CURRENT STUDENTS - CURRENT / FORMER STUDENTS MENU" and includes a "Welcome Guest!" message. The content area contains several paragraphs of text, including a "Waitlist Notifications!" section, a "Waitlist Questions and Answers" link, and an "ATTENTION ALL STUDENTS!!" section. A footer note states "Users must be logged in to view this page" and "Links on this page may display confidential information."

piratesnet.mjc.edu/WebAdvisor/WebAdvisor?TOKENIDX=1679378153&type=M&constituency=WBST&pid=CORE-XMWBST

**PiratesNet**

[LOG IN](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [CONTACT Us](#)

[First-Time User Information](#)

CURRENT STUDENTS - CURRENT / FORMER STUDENTS MENU Welcome Guest!

**Waitlist Notifications!**  
During registration, students who are on a waitlist will NOW be notified via their college e-mail when a vacated spot in the class occurs. Once students receive their e-mail notification, they will have five days to register for the class. Students who do not register within 5 days will be dropped from the waitlist. Directions to register for the open spot are provided in the e-mail notification.

Make sure your college e-mail is set up and active.

[Waitlist Questions and Answers](#)

**ATTENTION ALL STUDENTS!!**  
Set-up your MJC Student Email Account NOW because email is no longer being sent to your personal email account. To begin activation of your e-mail account login to PiratesNet.

**Users must be logged in to view this page**  
Links on this page may display confidential information.

Pirates Net is now part of Single Sign-On, so you will use your MJC student email and password to sign in. Enter your student email and password then click **Sign On**.

Student email: First Name followed by your w# with no w0 –  
firstname123456@my.yosemite.edu

The screenshot shows a login interface with a green header containing logos for Yosemite Community College District (YCCD), Columbia College, and Modesto Junior College (MJC). Below the header is a white box with a green 'SIGN ON' title. Inside this box, there is an email input field containing 'someone@example.com', a password input field, and a black 'Sign On' button. Below the button are two blue links: 'Recover Your Password or Username.' and 'Get information about setting up your account.' Two red arrows point to the email field and the 'Sign On' button respectively.

If you need to reset your password call (209) 575-7900 and select option #4.

If you are on the waitlist for the course you are trying to add, you will need to first remove yourself from the waitlist. The system will not allow you to add the course if you are on the waitlist.

From the Students Menu on Pirates Net, select **Manage My Waitlist**.

If you were not on the waitlist then you can skip to slide/page 11


The screenshot displays the 'Students Menu' on Pirates Net, organized into several categories. A red arrow points from the 'Financial Information' section to the 'Manage My Waitlist' link in the 'Registration' section.

- User Account**
  - [Change Password](#)
  - [Update Contact Information](#)
- Financial Information**
  - [My Account Statement](#)
  - [Pay on My Account](#)
  - [Account Summary](#)
  - [Optional Fees/Parking Permit](#)
  - [Online Refund Request Form](#)
  - [Student Tax Information](#)
- Financial Aid**
  - [Financial Aid Information](#)
  - [My Documents](#)
  - [Financial aid award letter](#)
  - [Financial aid status by term](#)
  - [Financial aid status by year](#)
  - [Cal Grant GPA](#)
  - [Pirates' Pantry web page](#)
  - [Cal Fresh](#)
- Communication**
  - [Student Email Sign In](#)
  - [Vocational Survey](#)
  - [Questions & Feedback](#)
  - [Online Forms](#)
  - [Student HelpDesk Website](#)
- Online Courses**
  - [Log in to online classes](#)
- Registration**
  - [Apply to MJC](#)
  - [Registration Date and Time](#)
  - [Search For Classes](#)
  - [Register For Classes / Build Class Schedule](#)
  - [Drop Classes](#)
  - [My Class Schedule](#)
  - [Manage My Waitlist](#)
  - [Add class with Access Code](#)
  - [E-ADD Card Request \(For Online Classes\)](#)
- Academic Profile**
  - [Transcript/Grades](#)
  - [Test Summary](#)
  - [My profile](#)
  - [Degree Audit](#)
  - [Degree Audit Instructional Video](#)
- Student Worker Info**
  - [Time Entry](#)
  - [Time History](#)
  - [Time Entry Report](#)
  - [Position Summary](#)
  - [W-2 Statements - 2009 & Earlier](#)
  - [W-2 Statements - 2010 & Later](#)
  - [Earnings Statements](#)
- Degree Audit**
  - [Degree Audit](#)

From the drop down menu to the left of the course, select **Remove**, and then click **Submit**.

### Manage My Waitlist


**Waitlisted Sections**

Action	Waitlist Status	Expire Date	Term	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs	Rank / Waitlist
	Active		MJC Fall 2020	<a href="#">MOFADM-259-0509 (0509) Intro to Microsoft Excel</a>	<a href="#">MJC - Distance Education</a>	09/28/2020-10/31/2020 Internet, Delayed Interaction Days to be Announced, Times to be Announced Online, Room ONLINE (more)...	J. Thomson	1.00		2 / 2


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**Registered Sections**

Drop	Pass/Audit	Term	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					



[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [HELP](#) | [CONTACT Us](#)



# Click Submit

## Registration Results

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
MJC Fall 2020	Dropped from waitlist		<a href="#">MOFADM-259-0509 (0509) Intro to Microsoft Excel</a>	MJC - Distance Education	09/28/2020-10/31/2020 Internet, Delayed Interaction Days to be Announced, Times to be Announced Online, Room ONLINE (more)...	J. Thomson		

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	Refund Date
		You are not currently registered for any sections.					

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
		You are not currently waitlisted in any courses.					

To finish the registration, click the submit button.



SUBMIT



If you do not owe any fees you will get an error message. This just means you do not have anything you need to pay at the moment. If you do owe fees you will be taken to the payment screen.

### Error

No payment is due at this time.  
If you feel this is incorrect please contact the Business Services Office for further assistance.

Do not have fees  
on account

Have fees on account

### Pay on My Account

Fees are due upon registering for your classes.

To make a payment towards an outstanding balance, either make a payment by credit card, or follow the instructions to make a payment by check or in person.

#### Columbia Students:

To pay by check, Send check to:  
Columbia College Business Services Office  
11800 Columbia College Drive  
Sonoma, California 95370

You must write your Student ID ("W" Number) on the check.  
Checks will only be posted during regular Business Services Hours.

#### MJC Students:

To pay by check, Send check to:  
MJC Business Services Office  
Modesto Junior College  
435 College Avenue  
Modesto, California 95350

You must write your Student ID ("W" Number) on the check.  
Checks will only be posted during regular Business Services Hours. <https://www.mjc.edu/studentservices/business/>  
Bring check, money order, cash, or credit card to your colleges Business Services Office.

#### To Pay In Person:

**If paying by check or in person, return to the Students Menu to continue and view your schedule.**

**If paying online, please enter your credit card information below.**

**Credit card disputes involving a student payment that results in a charge back to the college will have a \$25 fee assessed to the students account.**

\* = Required

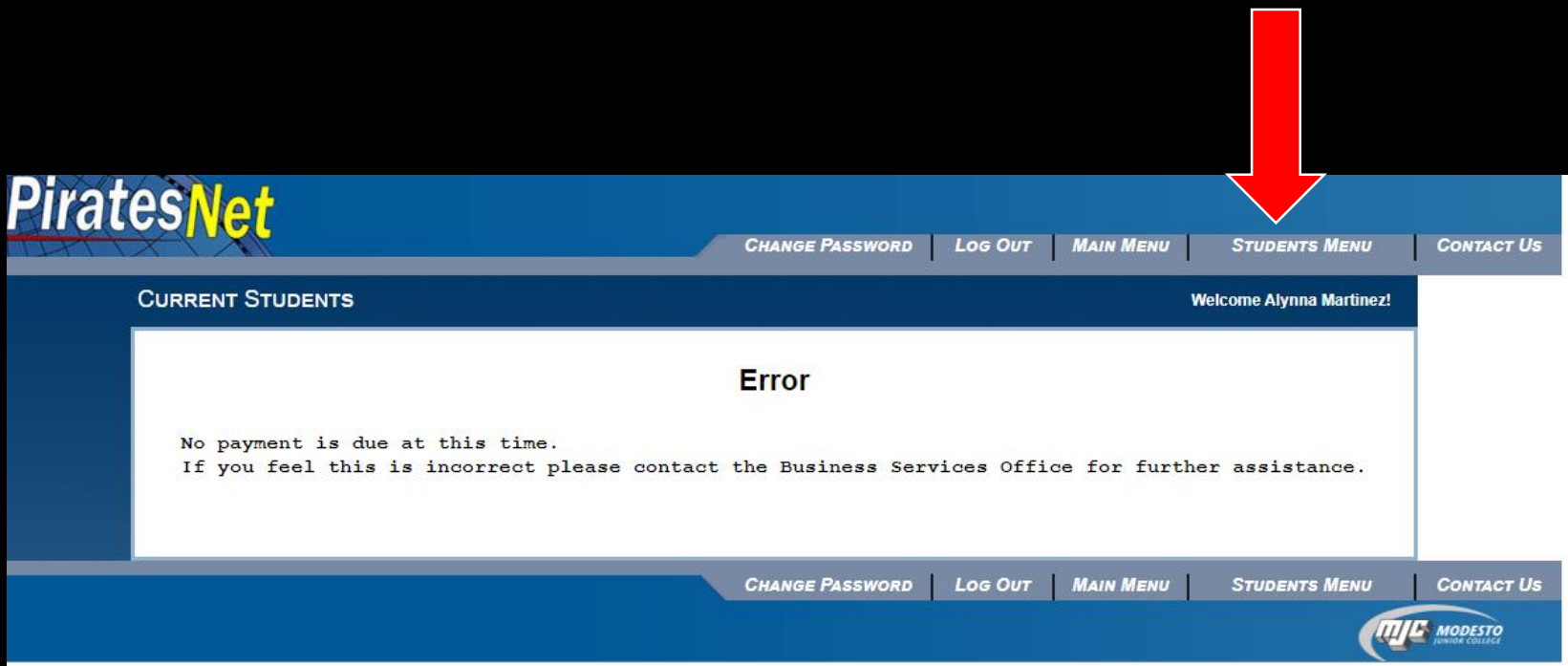
Payment Amount	Balance	Description	Total Charges	Payments	Financial Aid Remaining	Payment Plans	Refunds
	305.00	MJC Summer 2020, Student Receivables	305.00	0.00	0.00	0.00	0.00

Total Amount Due 305.00

Payment Type-

SUBMIT

# From the Error or Payment Screen click Student's Menu.



The screenshot shows the PiratesNet student portal interface. At the top left is the "PiratesNet" logo. A navigation bar contains links for "CHANGE PASSWORD", "LOG OUT", "MAIN MENU", "STUDENTS MENU", and "CONTACT Us". A red arrow points to the "STUDENTS MENU" link. Below the navigation bar, the page displays "CURRENT STUDENTS" on the left and "Welcome Alyna Martinez!" on the right. The main content area shows an "Error" message: "No payment is due at this time. If you feel this is incorrect please contact the Business Services Office for further assistance." At the bottom, there is another navigation bar with the same links and the MJC Modesto Junior College logo.

Note: If you owe over \$200 in fees, you may have to pay your balance down to below \$200 to register. If the fees are from the semester you are trying to add the class for, you should be able to add the class.

# Under Registration click Add class with Access Code (also known as an add code).

The screenshot displays a navigation menu with several sections. A red arrow points from the 'Financial Information' section to the 'Add class with Access Code' link in the 'Registration' section.

- User Account**
  - [Change Password](#)
  - [Update Contact Information](#)
- Financial Information**
  - [My Account Statement](#)
  - [Pay on My Account](#)
  - [Account Summary](#)
  - [Optional Fees/Parking Permit](#)
  - [Online Refund Request Form](#)
  - [Student Tax Information](#)
- Financial Aid**
  - [Financial Aid Information](#)
  - [My Documents](#)
  - [Financial aid award letter](#)
  - [Financial aid status by term](#)
  - [Financial aid status by year](#)
  - [Cal Grant GPA](#)
  - [Pirates' Pantry web page](#)
  - [Cal Fresh](#)
- Communication**
  - [Student Email Sign In](#)
  - [Vocational Survey](#)
  - [Questions & Feedback](#)
  - [Online Forms](#)
  - [Student HelpDesk Website](#)
- Online Courses**
  - [Log in to online classes](#)
- Registration**
  - [Apply to MJC](#)
  - [Registration Date and Time](#)
  - [Search For Classes](#)
  - [Register For Classes / Build Class Schedule](#)
  - [Drop Classes](#)
  - [My Class Schedule](#)
  - [Manage My Waitlist](#)
  - [Add class with Access Code](#)
  - [E-ADD Card Request \(For Online Classes\)](#)
- Academic Profile**
  - [Transcript/Grades](#)
  - [Test Summary](#)
  - [My profile](#)
  - [Degree Audit](#)
  - [Degree Audit Instructional Video](#)
- Student Worker Info**
  - [Time Entry](#)
  - [Time History](#)
  - [Time Entry Report](#)
  - [Position Summary](#)
  - [W-2 Statements - 2009 & Earlier](#)
  - [W-2 Statements - 2010 & Later](#)
  - [Earnings Statements](#)
- Degree Audit**
  - [Degree Audit](#)

Enter the course section number under **Synonym/Section**, select the appropriate term, and enter the access code under **Add Code**. You can enter multiple courses at once.

### Add class with Access Code

If you want to add a course after the first day of instruction, you will first need to contact the instructor and request an Access Code. Enter the course section number, the appropriate term, and the Access Code to enroll in the class.

Access Codes may not be requested or used before the first day of instruction.

Synonym/Section	Term	ADD CODE
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

SUBMIT

# Once you have entered all the information click **Submit**.

## Add class with Access Code

If you want to add a course after the first day of instruction, you will first need to contact the instructor and request an Access Code. Enter the course section number, the appropriate term, and the Access Code to enroll in the class.

Access Codes may not be requested or used before the first day of instruction.

Synonym/Section	Term	ADD CODE
4604	2020MSU MJC Summer 2020 ▼	1234
	▼	
	▼	
	▼	
	▼	
	▼	
	▼	
	▼	
	▼	
	▼	

SUBMIT

# Review course information and click **OK**. You will be taken back to your students menu.

## Registration Results

The following request(s) have been processed:

Term	Status	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
------	--------	-------------	------------------------	----------	---------------------	---------	---------	------

Here are all of the sections for which you are currently registered:

Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
MJC Summer 2020	Pass/No Pass	<a href="#">MLIBR-901-4604 (4604) Research Skills 1</a>	MJC - Distance Education	05/04/2020-08/15/2020 Internet, Delayed Interaction Days to be Announced, Times to be AnnouncedOnline, Room ONLINE	S. Cassidy	0.00	

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
		You are not currently waitlisted in any courses.					

OK

