

**Modesto Junior College  
Resource Allocation Council  
November 6, 2020**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Sarah Schrader</b> , Vice President of College & Administrative Services	Chair	√	
<b>Vacant</b>	Dean, Institutional Effectiveness		√
<b>Kevin Alavezos</b> , Professor, Office Administration	Academic Senate Appointee	√	
<b>Flerida Arias</b> , Interim Vice President of Student Services	Vice President of Student Services		√
<b>Patrick Bettencourt</b> , Dean	Dean Rep	√	
<b>Iris Carroll</b> , Librarian	Academic Senate Appointee	√	
<b>Samantha Carvajal</b> , Student	ASMJC Student Senate	√	
<b>James Houpis</b> , President	President		√
<b>Ceca Hudelson</b> , Professor, Geography	Academic Senate Appointee	√	
<b>Lisa Husman</b> , Executive Secretary	Recorder	√	
<b>Donna Louie</b> , Counselor, EOP&S	YFA Rep	√	
<b>Mike Morales</b> , Professor, Ag & Environmental Science	YFA Rep	√	
<b>Parul Parikh</b> , Accounting Analyst	CSEA Appointee		√
<b>Hannah Ransdell</b> , Student	ASMJC Student Senate	√	
<b>Elaine Schuber</b> , Senior Administrative Secretary	CSEA Appointee	√	
<b>Nancy Sill</b> , Dean	Dean Rep		√
<b>Judy Wagner</b> , Senior Administrative Secretary	Classified Staff Advisory Council	√	
<b>Jennifer Zellet</b> , Vice President of Instruction	Vice President of Instruction		√

<b>Vacant position</b>
Academic Senate Appointee
<b>Guest</b>
Maria Vivas

**I. Call to Order/Welcome**

Sarah welcomed everyone and called the meeting to order at 10:03am. We started the meeting without quorum so we skipped ahead to the first informational item and came back to the review and approval of minutes.

**Action Items:**

**II. Review and Approval of Minutes – 10/16/2020**

**Motion: Elaine Schuber made a motion to approve the minutes from 10/16/2020**

**Seconded by: Cece Hudelson**

**11 ayes, 0 nays, 0 abstentions**

**Motion passed.**

**Informational Items**

**III. All Sources/All Uses**

Sarah shared and explained the data on the All Sources/All Uses document. These items are also posted on the RAC website.

Sarah provided an overview of fund 11, fund 12 including grant funding, federal funding, local funding, fund balance, revenue sources, expenditures, allocations to be determined which is

the balance to be budgeted and carryover which is revenue received in prior years but not expended.

Sarah explained that Health Services and the Bookstore has their own fund. Sarah relayed that she and the Bookstore Manager, Jeff Whalen, are working on a bookstore business plan and different options on how they can revamp how it operates.

Sarah reviewed the fund sources for Food Services, Farm Operations, Associated Students, Student Rep Fee, Student Body Center Fee and Great Valley Museum operation side.

With all sources considered, Sarah advised the MJC budget is approximately \$160 million. She stated that this document will be updated and the end of each quarter.

Sarah also shared a memo that recommends consolidation of different funding sources into our general-purpose account. These include Challenge by Exam, Event Sales, Enrollment Verification, Transcript Fees, Duplicating Center, Facility Rental, Syllabus, Testing Center, Library Fines, Course Audit Fees and the Pepsi Contract.

Kevin recommended that College Council be informed by a RAC report out that these local funds are being consolidated and that RAC is working on building a College Resource Allocation Model.

**IV. College RAM Subcommittee Update**

Sarah gave a brief update on the subcommittee that is meeting on opposite Fridays of RAC. Sarah will continue to update RAC of their progress.

**V. Other**

No additional topics were discussed.

**VI. Check-Out**

- All Sources/ All Uses document was reviewed. It will be updated at the end of each quarter.
- Sarah will provide a report out at College Council regarding the consolidation of funds and that the subcommittee is working through the process of creating a College Resource Allocation Model.

Meeting adjourned at 11:18am.

**Next meeting:** December 4, 2020, 10:00am – 12:00pm, Online Zoom Meeting