

**Modesto Junior College
Resource Allocation Council
October 16, 2020**

Members	Representing	Present	Absent
Sarah Schrader , Vice President of College & Administrative Services	Chair	√	
Jenni Abbott , Dean, Institutional Effectiveness	Dean, Institutional Effectiveness		√
Kevin Alavezos , Professor, Office Administration	Academic Senate Appointee	√	
Flerida Arias , Interim Vice President of Student Services	Vice President of Student Services		√
Patrick Bettencourt , Dean	Dean Rep	√	
Iris Carroll , Librarian	Academic Senate Appointee	√	
Samantha Carvajal , Student	ASMJC Student Senate	√	
James Houpis , President	President		√
Ceca Hudelson , Professor, Geography	Academic Senate Appointee	√	
Lisa Husman , Executive Secretary	Recorder	√	
Donna Louie , Counselor, EOP&S	YFA Rep	√	
Mike Morales , Professor, Ag & Environmental Science	YFA Rep		√
Parul Parikh , Accounting Analyst	CSEA Appointee	√	
Hannah Ransdell , Student	ASMJC Student Senate	√	
Elaine Schuber , Senior Administrative Secretary	CSEA Appointee	√	
Nancy Sill , Dean	Dean Rep	√	
Judy Wagner , Senior Administrative Secretary	Classified Staff Advisory Council		√
Jennifer Zellet , Vice President of Instruction	Vice President of Instruction		√

Vacant position
Academic Senate Appointee
Guest
Maria Vivas

I. Call to Order/Welcome

Sarah welcomed everyone and called the meeting to order at 10:02am. We started the meeting without quorum so we skipped ahead to the first informational item and came back to the review and approval of minutes.

Action Items:

II. Review and Approval of Minutes – 10/02/2020

Motion: Iris Carroll made a motion to approve the minutes from 10/02/2020

Seconded by: Patrick Bettencourt

9 ayes, 0 nays, 2 abstentions

Motion passed.

Informational Items

III. DFAC Update

There was a DFAC meeting yesterday. The meeting focused on the district-wide integrated budget calendar instead of reserves.

The proposal that the consultant put together regarding the college's savings was very different from what Sarah and the VP of College & Administrative Services in Columbia thought it would be. The proposal was the colleges, IT and Facilities would keep 100% of

their operational savings, only 10% of salary savings and zero benefit savings. Since most of our savings comes from salary and benefit savings, this did not seem comparable or equitable since IT and Facilities have a larger percentage of their budget in operations. The Fiscal Four requested that the consultant reaches out to the multi-college districts to see if they allow the colleges to keep their savings and if so, how was it calculated. She sent an email out on the CBO list-serv and is waiting to get that information back. There were only 5 districts that responded and we are hoping to get more responses. Some of these colleges are able to keep 100% percent of their savings but are also responsible for their shortfalls. The conversation at DFAC yesterday was regarding a district-wide integrated budget planning calendar. Our budget consists of more than just dollars. Other things that need to be talked about is our district-wide FTES target, the FON number/reporting, scheduling and the alignment of all of this.

The calendar presented at DFAC yesterday was a rough draft. It will eventually take into consideration where we are in the planning of various items and discussion at the district level, what we bring to DFAC and when and what goes to the Board and when. It will add transparency to the process and integrate our planning.

IV. College Resources Allocation Model Brainstorm and Appointment of College RAM Subcommittee Members

Brainstorming ideas that came forward were:

1. The faculty that has their request funded has accountability of the allocation. They summarize what the funds have done for their program/curriculum. This allows us to have continuous assessment which is part of accreditation and brings the process full circle.
Kevin is on the Program Review Committee and advised that the idea is to evaluate or analyze resource requests and the impact it had on the program. This is supposed to go out in spring with the next Program Review.
2. Kevin envisions a funding website that allows you to apply for a grant or other funding based on your need and bring that together with Program Review.
3. Sarah mentioned PDCC, the Professional Development Coordinating Committee. She stated RAC should be able to identify how much professional development funding should be allocated and send that to PDCC. They would review the Program Review requests and develop a process as to how those funds get distributed and how the criteria are met for the available funding sources.
4. Iris thought it may be a good idea to interweave idea #3 with the new shared governance document that is being developed. One of the philosophies of this document is that the committees that do the work has some control over themselves. This could be built into shared governance and resource allocation. The reporting out could then come to College Council.
5. Donna mentioned if there are plans in the TCOs for replacing things such as computers, then those particular items will not have to come to Program Review.
6. Cece had an idea to run a trend analysis for every program by discipline to see the expenditures for a 10-year period. It is important to see what areas are not getting funded as that will have an impact on those programs on a long-term basis. Rather than trying to get money for our own programs, we look at it holistically to see what the best investment is for the college.
7. Kevin thought that college-wide priorities will identify what is important for the college. Once the district and college priorities and goals come together, this will help the decision-making priorities.

The RAC Council members that volunteered for the College RAM Subcommittee are: Sarah Schrader, Kevin Alavezos, Nancy Sill, Cece Hudelson, Iris Carroll and Parul Parikh. Sarah is hopeful we can get a College RAM to College Council prior to the end of this fiscal year as part of our budget planning for the 2022-2023 year. The subcommittee will be looking at all funding sources and there will be a fair process college-wide for anybody to be able to access the various funds that we have.

V. Other

No additional topics were discussed.

VI. Check-Out

- Reviewed what is happening in DFAC regarding reserves and the district-wide integrated budget planning calendar.
- Brainstormed regarding College RAM.
- Approved the minutes from 10/02/2020.
- Created subcommittee of RAC members.

Meeting adjourned at 10:31am.

Next meeting: November 6, 2020, 10:00am – 12:00pm, Online Zoom Meeting