

memo

To: Executive Cabinet
From: Sarah C. Schrader, Ed.D., VPCAS
Date: March 14, 2021
Re: Higher Education Emergency Relief (HEERF) II Spending Plan w/Budgets

As per previous HEERF II spending plan memos, the college as approximately \$15,828,057 to spend on institutional costs. Below are the agreed upon projects/expenditures with estimated budgets:

- Investment in the following areas:
 - IT Infrastructure (\$1m)
 - Instructional Technology (\$2m)
 - Virtual Classrooms (\$3m)
 - Colleague Financial Aid Self Service (\$100k)
- Cover shortfall in Bookstore (\$550k), Food Services (\$650k), and Parking Fund with the caveat that students will not have to pay for parking during the Fall 2021 term (\$500k)
- Facilities Infrastructure (\$2m)
- Technology for Students (\$1m)
- Continued Computer Replacement (\$1m)
- Electronic Marketing Billboard (\$2m)
- Campus-wide Strategic Marketing Plan (\$1m)
- Athletics Return to Campus (\$500k)
- Professional Development for Online Instruction and Services (\$250k)
- Cover Great Valley Museum shortfall (\$100k)
- Cover Nursery shortfall (\$100k)
- Cover Child Development Program shortfall (\$100k)

The above budget allocations total approximately \$15,850,000. This is approximately \$22k over the allocation but given that these are conservative estimates, I am confident that we will not over spend the allocation.

The college will also cover the cost of necessary safety precautions, including but not limited to personal protective equipment (PPE), to ensure the college is following CDC guidelines.

Central Services is allowed to charge an indirect cost rate on the institutional portion of the funds. If they choose to do so, I would recommend that we reduce the individual allocations to facilities infrastructure, IT infrastructure, and the Parking Fund by the amount of the indirect that is charged to the funding.

Thank you.