

**Accreditation
Quality Focus Essay Feedback Form**

The MJC Midterm Report to the Accrediting Commission for Community and Junior Colleges (ACCJC) is due in October 2021. In that report, we must report our progress on the two Action Projects outlined in the [Quality Focus Essay](#), submitted as part of our Institutional Self-Evaluation Report (ISER) in 2017.

Please review the responsibilities associated with your committee or workgroup and provide a brief summary by January 20th, 2020. The Accreditation Council will report progress to College Council in early February.

Action Project _____ (1 or 2)

Goal _____

Responsible Party _____

This responsibility has been discussed with members of your committee, office, or team

- Complete
- In progress
- No action

Specific work has been undertaken to address this responsibility

- Complete
- In progress
- No action

Please attach documentation of actions underway to address this responsibility (meeting minutes, outlines, etc.)

Please identify an estimated timeline for a full progress report

Please list any challenges that may interfere with meeting this Action Step

Please identify resources that are needed to meet this Action Step

Action Project One: Holistic Support of Student Learning

Action Project One Work Plan

Action Project One: Holistic Support of Student Learning				
Goal	Action Steps	Time-line	Responsible Parties	Resources
Goal 1: Strengthen the processes that enable faculty to analyze, refine, and document improvement, based on learning outcomes	Conduct analysis of current level of knowledge of assessment techniques	Fall 2017	Office of IE; Assessment Coordinator	Time and effort
	Review and assess current outcomes reporting processes	Fall 2017	Office of IE; Assessment Coordinator	Time and effort
	Develop a timeline and process steps for deep review of all SLOs	Spring 2018	OAW	Outcomes of data and process analysis
	Plan professional development for: <ul style="list-style-type: none"> ▪ Designing SLOs with meaningful, real-world application ▪ Data reporting and analysis ▪ Program improvement from learning outcomes 	Fall 2018	PDCC	Collaboration w/OAW; Outcomes of data and process analysis; Time & Effort
Goal 2: Provide regular opportunity for substantive and sustained dialog about the refinement of curriculum and pedagogy to increase student learning	Enhance mechanisms for all constituents (including adjunct faculty and students) to engage in dialog about outcomes assessment	Fall 2018	OAW; Academic Senate	Support for discussion events
	Establish a feedback process in program review for peers and administrators to provide comments	Spring 2019	PRW	Visual illustration of feedback process
	Conduct annual program review events to analyze and discuss attainment of ILOs	Fall 2019	PRW	Support for college-wide program review event
Goal 3: Institutionalize the integration of outcomes data into planning, resource allocation, and evaluation	Document steps for embedding outcomes data and achievement data in planning, allocation, and evaluation processes	Fall 2018	Office of IE; PRW; OAW; RAC	Time and effort
	Implement, assess, and refine a cycle of integrated planning and evaluation, using learning data	Fall 2019	Office of IE; PRW; OAW; RAC	Formative Assessment; Time & effort
	Publish a timeline and processes for data-informed planning, resource allocation, and evaluation	Fall 2019	Office of IE; PRW; OAW; RAC	Visual illustration of integrated planning model

Action Project Two Work Plan

Action Project Two: Clear Educational Pathways to Improve Student Achievement				
Goal	Action Steps	Time-line	Responsible Parties	Resources
Goal 1: Strengthen support networks for student advising (to include a team of specialists, counselors, and advisors)	Analyze student numbers and needs according to individual program majors	Fall 2017	Office of IE	Student enrollment data
	Identify cohort groups of students that align with academic areas	Fall 2017	Dean of IE; Instructional deans; SAW	Program data
	Provide professional development to faculty advisors re: mentoring and student group advising	Summer 2018	PDCC; SAW; counselors	Student need and program data analysis
	Pilot early alert system with faculty, counselors, and specialists	Fall 2017	Counselors; specialists; small group of faculty	Training in Early Alert technology
	Pilot electronic education planner for students	Fall 2017	SAW; Counselors	Training in electronic Ed Plans
	Measure retention, success, and persistence for students in cohorts	Fall 2018; annually	Office of IE	Student outcomes data
Goal 2: Establish entry-level pathways (areas of focus or meta-majors) for students	Analyze program requirements, current division structures, and student course-taking patterns	Spring 2018	Dean of IE; Instructional deans	Enrollment management data; program requirements; division structures
	Develop recommendations for 5 to 7 general discipline areas of focus	Spring 2018	PW; Instructional deans	Time and effort
	Align programs with meta majors	Spring 2018	PW; deans	Time and effort
	Develop orientations and career exploration workshops for each meta-major	Fall 2019	PW; counselors; advisors	Funding for workshop materials
	Develop program plans and schedules for each pathway	Fall 2019	PW; advisors; counselors	Enrollment management software
	Measure retention, success, and persistence for students in pathways	Fall 2020; annually	Office of IE	Student outcomes data