

**Mid-Term Report Requirements
Due October 15, 2021**

Drafts to College Constituencies March/April 2021
Final report to College Council/Academic Senate July/August 2021
Final report to Board, October 2021

1. Response to recommendations for improvement. Evidence.

Standard	Recommendation	Evidence	Responsible
I.A.1, I.A.4	Ensure mission statement is consistent in all working documents & publications	Agendas Website	
I.B.3	Review, analyze, & share performance results for institution-set standards ; take appropriate measures when standards are not met	<ul style="list-style-type: none"> ▪ Council discussion 	
I.B.9	Complete, evaluation, sustain cycle of planning (QFE)	<ul style="list-style-type: none"> ▪ Develop cycle and timeline ▪ Implement & evaluate 	
II.B.1	Ensure students have access to library services on West during all hours of operation		Dean, LLA
III.B.4 III.C.2 III.D.3 IV.A.6 IV.D.6 IV.D.7	<u>DISTRICT</u> : Engage college & district constituencies with timely development & alignment of all college & district plans and planning processes (facilities, technology, resource allocation (including one-time funds) and HR. Strengthen communication regarding district decisions.		
IV.C.2	<u>DISTRICT</u> : Trustees act as a collective entity in support of Board decisions		

2. Improving institutional performance: Student learning outcomes and Institution Set Standards

Student Learning Outcomes (Standard I.B.2)

- Strengths of the assessment process
- Growth opportunities for authentic culture of assessment
- Examples of course, program, or service improvement based on outcomes assessment
- Where assessment may be falling behind, what is the college doing to complete?

Institution Set Standards (Standard I.B.3)

- Floor standards (based on 3-year average of actual outcomes)
- Stretch or aspirational goals (based on increase of 5% from actual 3-year average)
- Initiatives to improve outcomes
- How does the college inform constituents about this information?

3. Report on outcomes of the Quality Focus Projects (see outline below)

4. Fiscal Report (most recent annual fiscal report)

Action Projects & Actionable Improvement Plans

Action Project One: Holistic Support of Student Learning		
Identified Goals	Evidence	Responsible
<p>Goal 1: Strengthen processes that enable faculty to analyze, refine, and document improvement, based on learning outcomes</p> <ul style="list-style-type: none"> • Current reporting processes • Deep review of all SLOs • Meaningful, real-world application • Documenting program improvement from learning outcomes 		
<p>Goal 2: Provide regular opportunity for substantive and sustained dialog about the refinement of curriculum and pedagogy to increase student learning</p> <ul style="list-style-type: none"> • Increase dialog re: SLOs (faculty & students) ✓ Feedback process for program review • Annual discussion of ILOs 		
<p>Goal 3: Institutionalize the integration of outcomes data into planning, resource allocation, and evaluation</p> <ul style="list-style-type: none"> • Integrated planning model, including outcomes & achievement data • Timeline & process 		
Action Project Two: Clear Educational Pathways		
Identified Goals	Evidence	Responsible
<p>Goal 1: Strengthen support networks for student advising (to include a team of specialists, counselors, and advisors)</p> <ul style="list-style-type: none"> ✓ Analyze program outcomes data ✓ Identify cohort groups of students ✓ Professional development to faculty advisors ✓ Pilot early alert system/electronic education planner ✓ Measure retention, success, & persistence by program 	Guided Pathways documentation	
<p>Goal 2: Establish entry-level pathways (areas of focus or meta-majors) for students</p> <ul style="list-style-type: none"> ✓ Analyze program requirements, division structures, and course-taking patterns ✓ Align programs with meta-majors ✓ Develop orientations/career exploration for Schools ✓ Develop program plans for each pathway ✓ Measure retention, success, persistence by pathway 	Guided Pathways documentation	
Actionable Improvement Plans		
<ul style="list-style-type: none"> • Assess technology training needs/deliver prof development • Strengthen how prof dev supports mission & priorities ✓ Regular review of governance structures • Evaluation process to strengthen planning/new projects • Build on structures/processes outlined in EMP • Build data-driven culture to improve institutional performance 	2019 Assessment 2017/18 surveys; EAV revision Fall 2020 EMP assessment Dashboards, deans' data review	