

## **Accreditation Steps and MJC's Time Lines**

Reaffirmation of accreditation based on three factors:

1. Self Study (Institutional Self Evaluation)--which initiates the 6 year cycle
2. External evaluation report, which is the big visit right after turning in the Self Study
3. Accreditation history of the institution

Resolution of any issues must be completed in two years

### **MJC's current 6 year cycle for accreditation**

October 2011 = MJC submitted its Self Study as part of normal accreditation cycle

November 2011 = External evaluation visit; report generated and sent to ACCJC

#### 1<sup>st</sup> year

February 2012 = ACCJC action letter: MJC sanctioned with probation; Eight recommendations for improvement given; Two recommendations required "immediate attention" in a Special Report (library/student services on West; student access issues on both West and East campuses)

March 2012 = MJC filed a Special Follow Up report on two "immediate" recommendations.

July 2012 = ACCJC action letter: Two "immediate attention" recommendations fulfilled.

October 2012 = MJC submitted the Follow-Up Report to address the remaining six recommendations

Oct/Nov 2012 = Another team visit; report generated and sent to ACCJC

#### 2<sup>nd</sup> year

February 2013 = ACCJC action letter: MJC remained on sanction of probation; one recommendation considered met (faculty evaluations); five remaining recommendations considered only partially met

October 2013 = MJC submits additional Follow-Up Report to address remaining areas in the five recommendations only partially met

November 2013 = Another team visit to see if all recommendations fully met

#### 3<sup>rd</sup> year

February 2014 = ACCJC action letter (hopefully reaffirm accreditation)

October 2014 = MIDTERM REPORT DUE

#### 4<sup>th</sup> year

February 2015 = begin MJC Institutional Self Evaluation due Oct. 2017; commission suggests beginning this project two years before its due date; 54 page *Manual for Institutional Self-Evaluation*, also discusses Midterm Report preparation; located at [www.accjc.org](http://www.accjc.org) under tab "Publications and Policies"

#### 5<sup>th</sup> year

Continue writing Self-Evaluation

#### 6<sup>th</sup> year

October 2017 = MJC submits Self-Evaluation

November 2017 = External evaluation visit; report generated and sent to ACCJC

### **Important information about the Midterm Report**

- Midterm Reports are mandatory
- They can be followed by a visit, but it is up to Commission and what the visiting team reports
- The Midterm Report addresses the *planning agenda items* from the Self-Study
- Planning agenda items are also known as “*self-identified improvement plans*” or “*actionable improvement plans*”
- “The institution is required to report in the institutional Midterm Report how the improvement activities have been integrated into the institutional planning processes and to what extent the intended outcomes have been met” (pg. 22) *Manual for Institutional Self-Evaluation*
- It is an opportunity to demonstrate our continuous quality improvements

There have been are four basic WASC/ACCJC Standards from 2002-2012:

1. Institutional Mission and Effectiveness
2. Student Learning Programs and Services
3. Resources
4. Leadership and Governance

Standards underwent a revision/update in 2013 <http://www.wascsenior.org/>

1. Defining Institutional Purposes and Ensuring Educational Objectives
2. Achieving Educational Objectives Through Core Functions
3. Developing and Applying Resources and Organizational Structures to Ensure Quality and Sustainability
4. Creating an Organization Committed to Quality Assurance, Institutional Learning and Improvement

### **MJC accreditation history—last 6 year cycle from 2005-2011**

All documents available here <http://mjc.edu/general/president/Accreditation/documents.html>

October 2005 = Self-Study

February 2006 = ACCJC action letter: accreditation reaffirmed but commission requested Progress Report Visit in 2 years to see if MJC was on track with doing what we said we were going to do in our Self Study

November 2007 = team visit (“Progress Report”)

February 2008 = ACCJC action letter: sanction of probation with seven recommendations, two were “immediate.” Commission required MJC to respond to the two immediate deficiencies in a Special Report. The Commission required that the remaining five responses be included in our Midterm Report along with reporting on our planning agenda items from the Self Study. Those five recommendations included student services/hours on East and West, SLOs, course syllabi, hiring and evaluation policies, district/college resource allocations.

October 2008 = Special Report on two recommendations (Planning Initiatives on East and West Campus; Institutional Planning)

October 2008 = Midterm Report submitted, 109 pages.

February 2009 = ACCJC action letter: off probation; reaffirmed accreditation.