

Modesto Junior College
 Accreditation Council
 Minutes
 September 11, 2014

Members	Representing	Present	Absent
Dr. Al Alt , Vice President of College and Administrative Services			√
Dr. Chad Redwing , Professor – Humanities	Academic Senate		√
Cristian Galindo , Student	ASMJC	√	
Ellen Dambrosio , Librarian	Academic Senate	√	
Dr. James Todd , Professor – Anthropology, Co-Chair	Academic Senate President		√
Dr. Jennifer Hamilton , Interim Dean of Business and Behavioral Sciences, Past Faculty Accreditation Co-Chair	Academic Senate	√	
Jose Razo , Student	ASMJC	√	
Mark Anglin , Dean of Agriculture and Environmental Science	Administration	√	
Susan Kincade , Vice President of Instruction, Chair	Accreditation Liaison Officer	√	
Tanya Smith , Admissions & Records Specialist	CSEA		√
Dr. Theresa Stovall , Professor – English	Academic Senate	√	
Heather Townsend , Accreditation/Assessment Process Specialist, Instruction Office	Recorder	√	
Vacant	CSAC		
Vacant	CSEA		
Vacant	Administration		
Vacant	Administration		

GUESTS

Name	REPRESENTING

I. Call to Order

The meeting was called to order at 2:41 p.m.

II. Approval of Agenda

Action Item:

S. Kincade moved to change the order of the agenda. Item IV. was moved to the top of the agenda.

Seconded by: T. Stovall
Result: Unanimously Approved

III. Approval of Minutes

Action Item:

E. Dambrosio moved to approve the minutes of 05/01/2014.

Seconded by: T. Stovall

Result: Unanimously Approved.

IV. Welcome and Introductions

C. Galindo and J. Razo, students representing ASMJC, introduced themselves to the group. It was unclear if they were to stay as permanent replacements representing ASMJC. H. Townsend will contact the ASMJC president to receive clarification. S. Kincade added that she was very happy to see student representatives in attendance.

V. Action Items

A. Midterm Report Draft

Accreditation Council members received the draft of the Midterm Report for review. J. Hamilton gave a presentation titled "Accreditation at MJC." In it, she discussed the Midterm Report and the following items:

- 2014 submissions to ACCJC
- Areas of focus for the 2014 Midterm Report
- Planning agenda items that were specifically approved in February 2014 by ACCJC
- Thematic groupings listed in Midterm Report

The presentation can be viewed here:

http://prezi.com/vje6cjdhx8pg/accreditation/?utm_campaign=share&utm_medium=copy

E. Dambrosio had additional comments and possible edits to the Midterm Report but planned to share them with S. Kincade after the meeting.

S. Kincade reviewed the *Rubric for Evaluating Institutional Effectiveness* developed by ACCJC with the Accreditation Council members. The rubric outlines the levels of implementation for program review, planning, and student learning outcomes. The levels listed in the rubric are the following:

- Awareness
- Development
- Proficiency

- Sustainable Continuous Quality Improvement

S. Kincade reported that Modesto Junior College should be at “sustainable continuous quality improvement” before we complete the 2017 Modesto Junior College Self Study. She added that, in the 2017 report, the Commission will expect self-evaluation of student learning outcomes. She reported that some of the colleges have already started this. S. Kincade reported that this will be part of the new Standards.

J. Hamilton reminded the council members that they can find past accreditation reports, links to ACCJC information, and important related accreditation documents at the following link:

<http://www.mjc.edu/general/accreditation/index.php>

S. Kincade reported that she gave an accreditation presentation to the Board of Trustees on April 9, 2014.

T. Stovall asked S. Kincade to elaborate more on the self-evaluation of student learning outcomes. S. Kincade said that the self-evaluation of student learning outcomes is embedded in the new Standards. S. Kincade reported that the Accreditation Standards will be changing in a year to 18 months. She alerted council members that the college is accountable to the new Standards and, we will need to address these in the upcoming self-study due to the Commission in 2017. Susan notified members that the updated Standards were released in July 2014.

S. Kincade reported that constituent groups have read and reviewed the draft of the Midterm Report. The Midterm Report will now go to the Modesto Junior College President for review and final edits. The Midterm Report will then go to the Board of Trustees on September 19, 2014 to allow them a two-week review. The final report will then be presented to the Board of Trustees at the October 8, 2014 Board of Trustees meeting. The report is due to the Commission October 15, 2014.

VI. Informational Items

NO REPORT

VII. Representative Reports

A. College Council:

S. Kincade reported that J. Hamilton gave the Midterm Report presentation to the College Council members, and the council discussed a couple of policies.

B. Instruction Council:

S. Kincade reported that the Instruction Council will meet next week.

C. Student Services Council:

S. Kincade reported that the Student Services Council will be meeting tomorrow.

D. Resource Allocation Council:

J. Hamilton said that she gave the Midterm Report presentation at the Resource Allocation Council meeting. She reported that they also had a discussion about enrollment management and how the Resource Allocation Council will play a role.

S. Kincade added that enrollment management will also be discussed at Instruction Council next week. She said that a college Enrollment Management Committee is in the works and will be discussed further at the next Instruction Council meeting.

E. Facilities Council:

NO REPORT

F. Senate Report:

E. Dambrosio reported that J. Hamilton gave a presentation on the Midterm Report at the last two Academic Senate meetings.

G. Student Report:

C. Galindo reported that he has been working with the Vice President of Communications on development of a broadcasting system to broadcast activities that are taking place on campus. He reported that the activities will be broadcast on Ustream. Ustream is the leading HD streaming video platform. Galindo said that a lot of the Modesto Junior College events go unrecognized, and this will be a great tool to get the word out about activities/events on campus.

J. Razo reported that he has started a disabilities club to help disabled students. J. Razo also reported that he is working on a project to help inform undocumented students that they can attend Modesto Junior College. J. Razo also reported that ASMJC is in discussions regarding a replacement for a fulltime club advisor.

H. Staff Report:

NO REPORT

VIII. Adjournment

Meeting was adjourned at 3:23 p.m.

Next meeting: October 9, 2014, from 2:30 p.m. to 3:30 p.m. in Conference Room A.