

**Modesto Junior College**  
 Accreditation Council  
 Minutes  
 April 07, 2015

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Brian Bennett</b> , Public Safety	<b>CSAC</b>	√	
<b>Brian Greene</b> , Librarian	<b>Academic Senate/Faculty Accreditation Chair</b>	√	
<b>Cristian Galindo</b> , Student	<b>ASMJC</b>		√
<b>Ellen Dambrosio</b> , Librarian	<b>Academic Senate</b>	√	
<b>Dr. James Todd</b> , Professor – Anthropology, <b>Co-Chair</b>	<b>Academic Senate President</b>	√	
<b>Dr. Jennifer Hamilton</b> , Interim Dean of Business, Behavioral and Social Sciences, <b>Co-Chair</b>	<b>Administration</b>	√	
<b>Jose Razo</b> , Student	<b>ASMJC</b>		√
<b>Patricia Wallace</b> , Instruction Office Specialist	<b>CSEA</b>	√	
<b>Tanya Smith</b> , Admissions & Records Specialist	<b>CSEA</b>	√	
<b>Dr. Theresa Stovall</b> , Professor – English	<b>Academic Senate</b>	√	
<b>Heather Townsend</b> , Accreditation/Assessment Process Specialist (Recorder)	<b>Recorder (Non-Voting Member)</b>	√	
<b>Vacant</b>	<b>Academic Senate</b>		
<b>Vacant</b>	<b>Academic Senate</b>		

**I. Call to Order**

The meeting was called to order at 8:10 a.m.

**II. Approval of Agenda**

**Action Item:**

**T. Stovall** moved to approve the order of the agenda.

**Seconded by: T. Smith**

**Result: Unanimously Approved**

**III. Approval of Meeting Minutes**

**Action Item:**

**E. Dambrosio** moved to approve the meeting minutes of 03/26/2015.

**Seconded by: T. Stovall**

**Result: Unanimously Approved.**

#### IV. Action Items

##### A. 2015-2016 Benchmarks

The council members discussed the *Accreditation Cycle and Timeline* document that was revised by B. Greene and approved in March 2015. It was determined that the Accreditation Standard drafts from the tri-chairs will be due April 2016. The timeline can be viewed at the following link:

[http://www.mjc.edu/governance/accreditationcouncil/documents/acc\\_mjc\\_timeline\\_steps.pdf](http://www.mjc.edu/governance/accreditationcouncil/documents/acc_mjc_timeline_steps.pdf)

##### B. Organization/Study Session for 2017 Self-Study

The Accreditation Council read aloud each Accreditation Standard reviewed the evidence in place and the areas that need attention. The council came up with the following areas that have a need for attention:

Areas for Attention	
1.B.3	2.B.1
1.B.5,6,7,8,9	2.C.1
1.C.3	2.C.3
1.C.5	3.A.1
2.A.9	3.A.6
2.A.15	

The council discussed the following items in detail:

- Development of Campus Climate Survey
- Learning Outcomes and Achievement
- The Community College Survey of Student Engagement (CCSSE)
- Program Mapping (similar to what was done in 2010)
- Names of possible participants for the upcoming Accreditation Self-Study

The Accreditation Council did not finish their review of all of the Standards. At the next meeting, the council plans to continue where they left off.

#### **Action Item:**

**T. Smith will develop an Accreditation template and bring it back to the council for approval at the next meeting.**

T. Smith volunteered to produce a template that outlines important accreditation items. She will bring the template back to the Accreditation Council for approval at the next meeting. If approved, the template will then be distributed to all the councils at Modesto

Junior College. This will ensure that important Accreditation items are discussed, and the dialogue is captured in meeting minutes.

**V. Informational Items**

**A. Accreditation Institute**

Item tabled until the next meeting

**VI. Representative Reports**

**A. College Council:**

**NO REPORT**

**B. Instruction Council:**

**NO REPORT**

**C. Student Services Council:**

**NO REPORT**

**D. Resource Allocation Council:**

**NO REPORT**

**E. Facilities Council:**

**NO REPORT**

**F. Senate Report:**

**NO REPORT**

**G. Student Report:**

**NO REPORT**

**H. Staff Report:**

**NO REPORT**

**VII. Adjournment**

Meeting was adjourned at 10:00 a.m.

**Next meeting:** Tuesday, April 21, 2015, from 8:00 a.m. to 10:00 a.m. in Sierra 235