

**Modesto Junior College**  
 Accreditation Council  
 Minutes  
 October 9, 2014

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Dr. Al Alt</b> , Vice President of College and Administrative Services			√
<b>Cristian Galindo</b> , Student	<b>ASMJC</b>	√	
<b>Ellen Dambrosio</b> , Librarian	<b>Academic Senate</b>	√	
<b>Dr. James Todd</b> , Professor – Anthropology, <b>Co-Chair</b>	<b>Academic Senate President</b>		√
<b>Jose Razo</b> , Student	<b>ASMJC</b>	√	
<b>Mark Anglin</b> , Dean of Agriculture and Environmental Science	<b>Administration</b>	√	
<b>Susan Kincade</b> , Vice President of Instruction, <b>Chair</b>	<b>Accreditation Liaison Officer</b>	√	
<b>Tanya Smith</b> , Admissions & Records Specialist	<b>CSEA</b>	√	
<b>Dr. Theresa Stovall</b> , Professor – English	<b>Academic Senate</b>		√
<b>Heather Townsend</b> , Accreditation/Assessment Process Specialist, Instruction Office	<b>Recorder</b>	√	
<b>Vacant</b>	<b>CSAC</b>		
<b>Vacant</b>	<b>CSEA</b>		
<b>Vacant</b>	<b>Academic Senate</b>		
<b>Vacant</b>	<b>Academic Senate</b>		
<b>Vacant</b>	<b>Administration</b>		
<b>Vacant</b>	<b>Administration</b>		

**I. Call to Order**

The meeting was called to order at 2:36 p.m.

**II. Approval of Agenda**

**Action Item:**

**E. Dambrosio moved to approve the order of the agenda.  
 Seconded by: C. Galindo  
 Result: Unanimously Approved**

**III. Approval of Minutes**

**Action Item:**

**C. Galindo moved to approve the minutes of 09/11/2014.  
Seconded by: E. Dambrosio  
Result: Unanimously Approved.**

#### **IV. Welcome and Introductions**

**NO REPORT**

#### **V. Action Items**

**NO REPORT**

#### **VI. Informational Items**

##### **A. Midterm Report**

S. Kincade reported that the Board of Trustees reviewed and approved the Modesto Junior College 2014 Midterm Report at its meeting yesterday. She said that a few comments by the Board of Trustees regarding edits were made and that the Board of Trustees had a few questions.

S. Kincade reported that the Board of Trustees asked about the weeding of the Library book collection. She reported back that the Board of Trustees has requested that Modesto Junior College provide ample notice campus-wide and into the community in the event there is another large weeding that has to occur.

S. Kincade reported that the Board of Trustees also asked about the comprehensive assessment of all professional development activities.

M. Anglin asked about independent professional development and if it should also be surveyed. S. Kincade said that providing an assessment for independent professional development is a good idea.

The Midterm Report is being mailed to the Commission tomorrow. It is due to the Commission by October 15, 2014. S. Kincade reported that ACCJC will meet in January to review the Midterm Report and that the best possible outcome is that the Commission accepts our report. S. Kincade reported that we should hear back from ACCJC in early February.

S. Kincade reported that the Accreditation Council probably doesn't need to meet until December because we are entering into discussions at the Instruction Council regarding faculty hiring prioritization. She said that the Instruction Council plans to meet in November on the same date as the next Accreditation Council meeting. The council agreed to cancel the November Accreditation Council meeting. H. Townsend will send out a cancellation to all members in Outlook.

**Action Item:**

**H. Townsend to send out cancellation in Outlook the November 13<sup>th</sup> Accreditation Council meeting.**

**VII. Representative Reports**

**A. College Council:**

The College Council met on September 22, 2014, and will meet again on October 13, 2014. Agendas and minutes can be found at the following link:

<http://mjc.edu/governance/collegecouncil/minutesandagendas.php>

**B. Instruction Council:**

S. Kincade reported that the Instruction Council (IC) is discussing enrollment management. An Enrollment Management Work Group was formed. She will send an email request to C. Galindo and J. Razo for a call out for student participation from ASMJC.

**Action Item:**

**S. Kincade to send an email to C. Galindo to ask for student representation on the Enrollment Management Work Group.**

S. Kincade reported that the Instruction Council is also developing the Educational Master Plan. The group is reviewing three or four samples from other colleges and S. Kincade that there will be a broad call for participation on a work group for the master plan as well.

S. Kincade reported that IC is working on the hiring prioritization process. Instruction Council agendas and minutes can be found at the following link:

<http://mjc.edu/governance/instructioncouncil/icdocs.php>

**C. Student Services Council:**

**NO REPORT**

**D. Resource Allocation Council:**

**NO REPORT**

**E. Facilities Council:**

**NO REPORT**

**F. Senate Report:**

E. Dambrosio reported that the Academic Senate discussed the Basic Skills Initiative.

### **G. Student Report:**

C. Galindo reported that the ASMJC Vice President of Legislation has resigned. B. Borges was appointed as interim.

J. Razo reported that ADA-compliant benches are being placed in Founders Hall. S. Kincade added that this will happen in North Hall as well.

C. Galindo reported that he and the ASMJC Vice President of Communications have been working to get a broadcasting system on campus. The paperwork has been submitted, and they are waiting on funding for the project.

C. Galindo and J. Razo reported that the ASMJC President is working on something in October for breast cancer.

C. Galindo reported that the blood drive was very successful. E. Dambrosio noted that an appointment would work better than the current drop-in system for the blood drive.

### **H. Staff Report:**

T. Smith reported that Classified California School Employee Association (CSEA) positions are in the process of being voted on and filled right now.

### **VIII. Adjournment**

Meeting was adjourned at 3:16 p.m.

**Next meeting:** December 11, 2014, from 2:30 p.m. to 3:30 p.m. in Conference Room A.