

Modesto Junior College
 Accreditation Council
 Minutes
 October 10, 2013

| Members | Representing | Present | Absent |
|---|--------------------------------------|----------------|---------------|
| Susan Kincade , Vice President of Instruction, Chair | Accreditation Liaison Officer | √ | |
| Dr. James Todd , Professor – Anthropology, Co-Chair | Academic Senate President | √ | |
| Bill Anelli , Professor – Philosophy | Academic Senate | | √ |
| Mark Anglin , Dean of Agriculture and Environmental Science | Administration | | √ |
| Dr. Debra Bolter , Professor – Anthropology | Academic Senate | | √ |
| Victor Costa , Student | ASMJC | √ | |
| Ellen Dambrosio , Librarian | Academic Senate | √ | |
| Dr. Lorena Dorn , Dean of Counseling and Student Services | Administration | | √ |
| Dr. Jennifer Hamilton , Professor – English | Academic Senate | | √ |
| Donna Jamison , Admissions and Records Specialist | CSAC | √ | |
| Dr. Chad Redwing , Professor – Humanities | Academic Senate | √ | |
| Asia Reed , Student | ASMJC | √ | |
| Vacant | CSEA | | √ |
| Vacant | Administration | | √ |
| Vacant | Administration | | √ |
| Vacant | CSEA | | √ |
| Heather Townsend , Accreditation/Assessment Process Specialist, Instruction Office | Recorder | √ | |

GUESTS

| Name | REPRESENTING |
|-----------------|------------------------|
| Andrew Campbell | ASMJC President |
| | |
| | |

I. Call to Order

The meeting was called to order at 2:15 p.m.

II. Approval of Agenda

S. Kincade asked that an item be added to the Informational Items section. The following was approved to be added:

B. Meeting Time

The order of the agenda was approved as revised.

III. Approval of Minutes

C (E. Dambrosio, J. Todd) to approve the minutes of 9/26/13.

IV. Action Items

NONE

V. Informational Items

A. Accreditation Follow-Up Report:

i. Outcome of Board of Trustees Meeting:

S. Kincade reported that the 2013 Accreditation Follow-Up Report was approved last night by the Board of Trustees. She said that everyone was very happy with the report, and it was signed by all. J. Todd mentioned that the chancellor said she was pleased with the work that has been done by both colleges and that we are moving in a positive direction. S. Kincade asked that H. Townsend provide a 2013 Accreditation Follow-Up Report in final format, bound, and in color to all council members.

ii. Timeline:

S. Kincade reported that the 2013 Accreditation Follow-Up Report is being mailed tomorrow along with all of the evidence in hard-copy as well as electronic format to the Accrediting Commission for Community and Junior Colleges and the two visiting team members. A copy of all of the evidence (three binders) was shown to the Accreditation Council members. S. Kincade reported that a set of binders is being sent with each Accreditation Follow-Up Report.

Action Item:

Who: H. Townsend

What: Provide the final 2013 Accreditation Follow-Up Report to all council members.

iii. Team Membership:

S. Kincade reported that the visiting team will be coming on November 14, 2013. She said that Dr. Glenn Roquemore and Dr. Laurel Jones have been appointed as the two team members to visit Modesto Junior College. Dr. Roquemore and Dr. Jones took part in the last Modesto Junior College team visit.

B. Meeting Time:

1. Meeting Time:

S. Kincade asked that the Accreditation Council change the meeting time to accommodate everyone's schedule. The council members decided that a better time to meet would be 3:30 p.m. to 5:00 p.m. instead of 2:15 p.m. to 4:30 p.m. H. Townsend will send a meeting request to all members with the new scheduled time.

Action Item:

Who: H. Townsend

What: Send Outlook meeting request to Accreditation Council members with the new scheduled time of 3:30 p.m. to 5:00 p.m.

VI. Representative Reports:

A. College Council

S. Kincade reported that FTEs and enrollment were discussed at College Council. It was discussed that a big change is happening. Students will be able to enroll in summer and fall classes at the same exact time.

B. Instruction Council

S. Kincade said that a taskforce was established to look at the process for the Instruction Council when it comes to hiring prioritization. A conversation about the process for each division when establishing the prioritization was discussed and analyzed.

C. Student Services Council

NO REPORT

D. Resource Allocation Council

S. Kincade reported that she ran the last Resource Allocation Council meeting in Jill's place. She said that Modesto Junior College currently has Larry Carrier sitting in as the Interim Vice President of College & Administrative Services. S. Kincade reported that Larry will be here until the position is filled and that he knows budgets very well.

S. Kincade reported that the Resource Allocation Council discussed the budget and the new budget cycle. She said that the next council meeting is scheduled for October 18, 2013.

E. Facilities Council

NO REPORT

F. Senate Report

J. Todd reported that the Academic Senate approved the Program Review Model at the October 3rd Senate meeting. Mr. Todd said that it is important that we share with the Accreditation Visiting Team that we have made improvements. He reported that the Academic Senate has been discussing unit values and offerings on campus.

J. Todd said that the Senate approved the 2013 Accreditation Follow-Up Report as well as the signature of the Academic Senate President on the report.

G. Student Report

V. Costa and A. Reed reported that they attended the National Student Government Summit in Washington, D.C. on October 3, 2013. V. Costa said that he and other Modesto Junior College students were inside the House of Representatives when a lock down occurred. A. Reed and V. Costa reported that they had to wait several hours before they were able to leave and had no awareness of what was occurring outside. The students were happy to report that everyone left unharmed and excited to continue on with their Washington, D.C. Visit.

V. Costa announced the following upcoming events:

1. CCCSAA Conference, October 18-20 in Sacramento
2. Student Leadership Conference, November 1-3 in Monterey
3. Political Forum, October 29, 2013, Modesto Junior College

A. Campbell, ASMJC President, commented that he attended the Board of Trustees meeting and signed the 2013 Accreditation Follow-Up Report. Mr. Campbell noted that he was very impressed with the Accreditation Council and the work that he has seen accomplished in the last ten months.

H. Staff Report

NO REPORT

VII. Adjournment

Meeting was adjourned at 2:55 p.m.

Next meeting: October 24, 2013