

Modesto Junior College
 Accreditation Council
 Minutes
 May 01, 2014

Members	Representing	Present	Absent
Asia Reed, Student	ASMJC		√
Dr. Chad Redwing, Professor – Humanities	Academic Senate		√
Ellen Dambrosio, Librarian	Academic Senate	√	
Dr. James Todd, Professor – Anthropology, Co-Chair	Academic Senate President	√	
Dr. Jennifer Hamilton, Professor – English, Faculty Accreditation Co-Chair	Academic Senate	√	
Dr. Lorena Dorn, Dean of Counseling and Student Services	Administration		√
Mark Anglin, Dean of Agriculture and Environmental Science	Administration	√	
Rodrigo Gomez, Student	ASMJC	√	
Susan Kincade, Vice President of Instruction, Chair	Accreditation Liaison Officer	√	
Tanya Smith, Admissions & Records Specialist	CSEA	√	
Dr. Theresa Stovall, Professor – English	Academic Senate	√	
Heather Townsend, Accreditation/Assessment Process Specialist, Instruction Office/	Recorder	√	
Vacant	CSAC		
Vacant	CSEA		
Vacant	Administration		
Vacant	Administration		

GUESTS

Name	REPRESENTING

I. Call to Order

The meeting was called to order at 3:35 p.m.

II. Approval of Agenda

Action Item:

J. Todd moved to approve the agenda.
 Seconded by: J. Hamilton
 Result: Unanimously Approved

III. Approval of Minutes

Action Item:

E. Dambrosio moved to approve the minutes of 03/27/2014.

Seconded by: T. Stovall

Result: Unanimously Approved.

IV. Welcome and Introductions

NO REPORT

V. Action Items

NO REPORT

VI. Informational Items

A. Update on Response to Proposed Standards:

E. Dambrosio asked S. Kincade if the college had responded to the proposed Standards put forth by ACCJC. S. Kincade said she did not think so. She thought, though, that libraries were going to get standard IIC restored. J. Todd clarified that we discussed this issue at the last Accreditation Council meeting, and it was discussed by Ginny Mae at the State Academic Senate meeting recently as well. E. Dambrosio noted she has not been able to get confirmation from anyone that the changes libraries across the state are seeking will actually be made when the new standards are finalized.

E. Dambrosio reported that the Academic Senate has passed a Resolution regarding the Standards. She said that there is now one institutional response at this point to ACCJC and a number of individual responses from librarians that were forwarded on to ACCJC.

B. Midterm Report:

J. Hamilton reported that we are only dealing with the Planning Agendas in this report. She stated that the report will be worked on over the summer.

C. Accreditation Council Self-Evaluation & 2014/15 Meeting Times:

S. Kincade reported that the Instruction Council and College Council are currently working on their self-evaluations. She said that College Council had decided that they were going to use a survey as a tool for their self-evaluation. The Accreditation Council discussed different ways to assess and evaluate their effectiveness as a council. The council discussed also using a survey as their tool.

J. Todd suggested that the group only meet when needed or when there is a high demand regarding accreditation matters. He said that some months are more demanding for the council than others. The council agreed. S. Kincade suggested that the Accreditation Council meet twice monthly in August and September (on the second and fourth Thursdays opposite Academic Senate meetings) from 2:30 to 3:30 and then once a month from October 2014 on.

J. Todd suggested that the Accreditation Council should start sending out a monthly message or blurb to people about the Standards or accreditation issues that the Accreditation Council is working on. J. Todd said that we should make our monthly meetings more accreditation goal-oriented and spread the message out to the campus. S. Kincade agreed and said the first round can be getting the communication out about how the Commission changed the particular Standard about the library. S. Kincade said that we can have monthly bullets.

J. Todd said that he looks at the Accreditation Council as an engine that creates dialogue for other councils regarding accreditation. J. Todd said that the Accreditation Council needs to see itself as the one that generates the concern or insight about accreditation. He said that we need to be a goal-generating council. He said that we can be ahead of the game, rather than behind. S. Kincade agreed and said that part of it is communicating out. She said that people will be looking to the Accreditation Council for the latest information on the new Standards/policies or anything that comes down from the Commission. She said we also need to educate ourselves on other people's best practices and accreditation efforts as well as the ACCJC website/newsletters. S. Kincade said that she will start to share the newsletters with the Accreditation Council.

Action Item:

S. Kincade will email the Council the link to the ACCJC newsletter.

VII. Representative Reports

A. College Council:

S. Kincade reported that the council worked on its self-evaluation.

B. Instruction Council:

S. Kincade reported that the council worked on its self-evaluation. The council also discussed faculty replacements.

C. Student Services Council:

NO REPORT

D. Resource Allocation Council:

S. Kincade reported that A. Alt, the new Vice President of College and Administrative Services, reported to her that the meeting went very well.

E. Facilities Council:

NO REPORT

F. Senate Report:

J. Todd reported that the Resolution SP014-C: Response to Draft ACCJC Accreditation Standards as They Relate to Libraries and Learning Support Services was passed.

J. Hamilton announced that J. Todd was recently elected as the State Area A Representative.

G. Student Report:

R. Gomez reported that elections were held and a new president and vice president were announced for ASMJC. He also reported that a planned trip of ten delegates to the General Assembly was unfortunately cancelled due to an issue with the paperwork. Fortunately, two ASMJC representatives are also Senators for Region 5 and were still able to attend.

H. Staff Report:

T. Smith reported that D. Jamison is no longer able to represent CSAC because she is retiring in June. She also reported that M. Walsh will no longer be able to sit on the council as a representative for CSEA.

T. Smith reported that the Classified Staff Day is planned for May 21, 2014. She also reported that a staff retreat is planned for June 2014.

VIII. Adjournment

Meeting was adjourned at 4:23 p.m.

Next meeting: September 11, 2014, from 2:30 p.m. to 3:30 p.m. in Conference Room A.