

Modesto Junior College
 Accreditation Council
 Minutes
 March 27, 2014

Members	Representing	Present	Absent
Asia Reed , Student	ASMJC	√	
Dr. Chad Redwing , Professor – Humanities	Academic Senate		√
Donna Jamison , Admissions and Records Specialist	CSAC		√
Ellen Dambrosio , Librarian	Academic Senate	√	
Dr. James Todd , Professor – Anthropology, Co-Chair	Academic Senate President	√	
Dr. Jennifer Hamilton , Professor – English, Faculty Accreditation Co-Chair	Academic Senate	√	
Dr. Lorena Dorn , Dean of Counseling and Student Services	Administration	√	
Mark Anglin , Dean of Agriculture and Environmental Science	Administration	√	
Rodrigo Gomez , Student	ASMJC	√	
Susan Kincade , Vice President of Instruction, Chair	Accreditation Liaison Officer	√	
Tanya Smith , Admissions & Records Specialist	CSEA	√	
Dr. Theresa Stovall , Professor – English	Academic Senate	√	
Heather Townsend , Accreditation/Assessment Process Specialist, Instruction Office	Recorder	√	
Vacant	CSEA		
Vacant	Administration		
Vacant	Administration		

GUESTS

Name	REPRESENTING

I. Call to Order

The meeting was called to order at 3:42 p.m.

II. Approval of Agenda

The order of the agenda was revised. Item VII, Reports, was moved before item V, Action Items.

Action Item:

J. Hamilton moved to approve the revision to the order of the agenda.

Seconded by: E. Dambrosio
Result: Unanimously Approved

III. Approval of Minutes

Action Item:

J. Hamilton moved to approve the minutes of 03/13/2014.
Seconded by: E. Dambrosio
Result: Unanimously Approved.

IV. Welcome and Introductions

A. Welcome:

The Accreditation Council welcomed its newest member Dr. Stovall. Dr. Stovall will be taking B. Anelli's place as a representative of the Modesto Junior College Academic Senate.

V. Representative Reports

A. College Council:

NO REPORT

B. Instruction Council:

M. Anglin reported that the Substantive Change Proposal was approved by the Instruction Council on March 25, 2014.

C. Student Services Council:

NO REPORT

D. Resource Allocation Council:

NO REPORT

E. Facilities Council:

No REPORT

F. Senate Report:

J. Todd reported that the Substantive Change Proposal was approved by the Academic Senate on March 20, 2014.

G. Student Report:

A. Reed reported that everybody is campaigning this week, and the ASMJC elections are next week. ASMJC is working on a new office policy. A. Reed reported that they are still looking for a financial accountant outside of the District and a new full-time advisor.

H. Staff Report:

NO REPORT

VI. Action Items

A. Response to Suggested Revision to the Accreditation Standards:

E. Dambrosio reported that the library world is not happy with the proposed revision to the Standards. The proposed Standards remove the library from instruction and will place the library within student services. It has been suggested by the Chief Council of Librarians that the best way for libraries/librarians to respond to the proposed revisions is to provide institutional responses.

J. Hamilton reported that she recently went to an Area A meeting. She said that Ginny Mae, who is on the State Academic Senate and is also a Commissioner for ACCJC, reported that the Standard in question has been amended. It was reported that the library was moved back to instruction because of an overwhelming response. J. Hamilton said that this is what she had heard at the Area A meeting but is pretty certain that this information is accurate. J. Todd said that the library can still put forth a Resolution to the Modesto Junior College Academic Senate if needed.

E. Dambrosio asked S. Kincade if the institution plans to send a formal response. S. Kincade said that she would look into this. She said that she was unsure if the District and/or College plan to formally respond to the suggested revisions to the ACCJC Standards.

Action Item:

S. Kincade will follow up to see if the District or College is planning a formal response to ACCJC on the revised Standards.

VII. Informational Items

A. Annual Report:

S. Kincade reported that she has provided final language for the Annual Report to N. Seronello, Modesto Junior College Research Analyst. N. Seronello will be finalizing and submitting the Annual Report shortly. S. Kincade said that many of us have already responded to the questions listed in the report and now it is N. Seronello's job to put all of the information together. S. Kincade said that the report is due to ACCJC by Monday.

J. Todd added that he had some good news regarding assessment results. He said that we now have strong qualitative data going into PLO/GELO assessments. He reported that it has been labor intensive but is great progress.

B. Midterm Report:

i. Response to Planning Agendas:

J. Hamilton and the Council members reviewed the *Guidelines for Preparing Institutional Reports to the Commission* published by ACCJC. J. Hamilton noted that the Midterm Report outline is discussed on page 3 of the document. J. Hamilton asked S. Kincade if we need to address any recommendations or merely our action items. S. Kincade said that we did not receive any recommendations therefore we are only addressing our planning agendas.

ii. Assignment of Responsibilities:

J. Hamilton said that since we do not have to address any recommendations in the Midterm Report, the Council may instead not need to work in groups to address items for the report. J. Hamilton said that it may work better for her to work on a draft template with all of the elements. When the draft is ready she will reach out to people across the campus to look at the pieces written. The campus community can review the document and help to provide the missing information. The Council agreed that this will work best. S. Kincade said that we are continuing to do what we said we are doing in our last report in October and we should make sure to address that in our Midterm Report.

VIII. Adjournment

Meeting was adjourned at 4:54 p.m.

Next meeting: April 10, 2014 from 3:30 p.m. to 5:00 p.m. in Conference Room A.