

**Modesto Junior College**  
 Accreditation Council  
 Minutes  
 January 23, 2014

Members	Representing	Present	Absent
<b>Susan Kincade</b> , Vice President of Instruction, <b>Chair</b>	<b>Accreditation Liaison Officer</b>	√	
<b>Dr. James Todd</b> , Professor – Anthropology, <b>Co-Chair</b>	<b>Academic Senate President</b>	√	
<b>Bill Anelli</b> , Professor – Philosophy	<b>Academic Senate</b>		√
<b>Mark Anglin</b> , Dean of Agriculture and Environmental Science	<b>Administration</b>	√	
<b>Ellen Dambrosio</b> , Librarian	<b>Academic Senate</b>	√	
<b>Dr. Lorena Dorn</b> , Dean of Counseling and Student Services	<b>Administration</b>	√	
<b>Dr. Jennifer Hamilton</b> , Professor – English, Faculty Accreditation Co-Chair	<b>Academic Senate</b>	√	
<b>Donna Jamison</b> , Admissions and Records Specialist	<b>CSAC</b>	√	
<b>Dr. Chad Redwing</b> , Professor – Humanities	<b>Academic Senate</b>	√	
<b>Asia Reed</b> , Student	<b>ASMJC</b>	√	
<b>Manny Walsh</b> , Administrative Secretary EOP&S	<b>CSEA</b>	√	
<b>Hunter Wright</b> , Student	<b>ASMJC</b>	√	
<b>Vacant</b>	<b>Administration</b>		√
<b>Vacant</b>	<b>Administration</b>		√
<b>Vacant</b>	<b>CSEA</b>		√
<b>Heather Townsend</b> , Accreditation/Assessment Process Specialist, Instruction Office	<b>Recorder</b>	√	

**GUESTS**

Name	REPRESENTING

**I. Call to Order**

The meeting was called to order at 3:30 p.m.

**II. Action Items**

**a. Approval of Agenda**

**Action Item:**

J. Hamilton moved to approve the agenda.

**Seconded by:** J. Todd

**Result:** Unanimously Approved

**b. Approval of Minutes**

**Action Item:**

J. Todd moved to approve the minutes of 10/10/2013.

**Seconded by:** E. Dambrosio

**Result:** Unanimously Approved.

**III. Welcome and Introductions**

**A. New Faculty Accreditation Co-Chair Announcement:**

S. Kincade reported that J. Hamilton is the new Academic Senate appointed Faculty Accreditation Co-Chair. J. Hamilton is taking the place of D. Bolter who was recently appointed as the new YFA President.

**IV. Informational Items**

**A. Visiting Team Update:**

S. Kincade announced that the accreditation site visit went well. She said that it was a full day of meetings where we answered questions and provided information that was requested by the site team members. S. Kincade said that the confidential team evaluation report has been received, and it says that we have met all of the standards. We are currently waiting for the final determination which will be made by the Accrediting Commission for Community and Junior Colleges (ACCJC) on February 7, 2014.

**B. ACCJC Proposed Revisions to the Standards:**

J. Todd distributed the document, "Discussion of Proposed Accreditation Standards Revisions." The Accreditation Council discussed the proposed revisions to the standards. S. Kincade reported that the draft of the revisions to the standards was first presented to her at the CIO Conference. She elaborated that the document is a draft of a draft and they are just looking for comments and/or suggestions.

J. Todd reported that one good change to the standards is an update to a simpler format. J. Todd reported that he does not know the exact date of when the final draft of the revised standards will be out. He thinks that it should be around June 2014.

**Action Item:**

**Who:** J. Todd and J. Hamilton

**What:** Provide an updated on the revised standards after the Accreditation Institute in early February 2014.

**C. Substantive Change:**

S. Kincade reported that now that our recent Accreditation Site Visit is over, we can submit our Substantive Change Proposal. The Substantive Change Proposal will show programs offered where 50% or more of the credits required for the program are offered through a mode of distance or electronic delivery, or correspondence education. J. Hamilton, the new Faculty Accreditation Co-Chair, is currently working on the proposal.

**D. Midterm Report:**

S. Kincade reported that almost 95% of our Midterm Report is simply responding to what we said in 2011. The Accreditation Council reviewed and discussed the planning agendas from the 2011 Accreditation Self Study. The council members went through the standards and outlined what we said the goal was for Modesto Junior College and how we have accomplished the goal thus far. S. Kincade noted that the Midterm Report is due in October 2014.

J. Hamilton discussed that she is in the process of developing a timeline for the Midterm Report. J. Hamilton plans to have the timeline ready by the next Accreditation Council meeting scheduled for February 20, 2014.

**Action Item:**

**Who:** J. Hamilton

**What:** Provide a timeline via email to the Accreditation Council before February 20, 2014.

**V. Representative Reports:**

**A. College Council**

**NO REPORT**

**B. Instruction Council**

**NO REPORT**

**C. Student Services Council**

**NO REPORT**

**D. Resource Allocation Council**

**NO REPORT**

**E. Facilities Council**

**NO REPORT**

**F. Senate Report**

**NO REPORT**

**G. Student Report**

**NO REPORT**

**H. Staff Report**

**NO REPORT**

**VI. Adjournment**

Meeting was adjourned at 4:20 p.m.

**Next meeting:** February 20, 2014 from 2:00 p.m. to 3:30 p.m. in Founders Hall 112B.