

Modesto Junior College
Accreditation Council Notes
November 14, 2019

Members	Representing	Present	Absent
Jenni Abbott, Co-Chair	Administration	√	
Curtis Martin, Academic Senate	Academic Senate	√	
Michael Smedshammer, Distance Education Coordinator	Online Education	√	
Kevin Alavezos, Professor, Office Administration	Academic Senate	√	
Patrick Bettencourt, Dean, Instruction & Student Learning	Deans	√	
Chad Redwing, Professor, Humanities, Academic Senate President	Academic Senate	√	
Anthony Guzman, Student	ASMJC	√	
Rhonda Campbell, Accreditation Specialist	Instruction	√	
Alicia Arceo, Program Specialist (for Tiffnie Versola)	CSEA	√	
Sounisa Lee, Accounting Analyst	CSEA	√	

I. CALL TO ORDER

The meeting was called to order by Chad Redwing at 2:05pm. Minutes were reviewed.

II. APPROVAL OF AGENDA

- a. **Approval of Agenda:** Chad added an Item to the Agenda: the Council should begin of priorities for Sounisa Lee to report to the “Engaging All Voices Conversation” beginning in January.

Action Item: [Unanimous Approval](#)

- b. **Minutes Approval:** [Unanimous Approval.](#)

III. INFORMATION AND DISCUSSION ITEMS

- a. **Review Accreditation Standards Table and Focus Areas**

The Council reviewed the table that outlined all ACCJC accreditation standards, including areas where specific focus may be needed. MJC’s last Institutional Self-Evaluation Report (ISER) was in 2017. We will have a midterm report due in fall of 2021. A recurring area of focus is student learning outcomes (SLOs).

The Council discussed sharing language as outlined in the Accreditation Standards with college groups so people begin to use appropriate search terms in their minutes. The Council discussed identifying 4-5 Accreditation Standards that we should focus on first.

The Council discussed how Institutional Learning Outcomes (ILOs) are mapped to programs and courses, including whether or not the College should review all SLOs to ensure they are meaningful and connected between course, program, and institution. eLumen reports are not easily accessible to all faculty. Jenni Abbott mentioned that SLOs are used as a way to identify student skills in the JobSpeaker database that matches employers and students.

Michael Smedshammer stated that the OEI rubric maps the CLOs to the activities for equity purposes. Research shows that students need to know why they are doing the things that is asked of them.

Anthony Guzman, student representative, said that some SLOs are very broad and are not emphasized through the course of a class, making them less meaningful.

The Council discussed how starting with institutional outcomes might lead to an inter-disciplinary program conversation at the College. Nita Gopal, SLO Coordinator, would be important in this conversation. The online course model could be used as an example of how to link tracking of student assessment.

Jenni Abbott pointed out that one of the Action Plans in the Quality Focus Essay is based on improving the way we use SLOs for planning and improving programs. We have to report progress in fall 2021. The Council agreed that the content may or may not need to be changed, but the process of how SLOs are used should be reviewed.

The Council agreed that the Outcomes Assessment Workgroup could make recommendations to the Accreditation Council as to how to move forward on making SLOs a meaningful part of our planning process.

b. Quality Focus Essay Feedback Process

The College has two Action Plans that must be reported on in fall 2021. The feedback form will be sent to specifically assigned committees and/or offices to report progress for each activity. The Council can present the results to College Council in January 2020. The chair of each assigned group would answer the questions by a specific date TBD.

Patrick Bettencourt recommended adding "Goal 1.a and Goal 2. B" to better identify match to each action plan. Action, Goal, and Activity is the order the council agreed too.

The Council agreed to add a question about whether any of the steps should be changed. They would also ask for any documentation the council or committee had, related to progress.

IV. OTHER

Chad opened a discussion about the number of councils and committees the College currently has. There was a brief discussion about what the charge of the Accreditation Council should be.

Current Charge: The council is to develop, review, monitor and advise the college accreditation activities in accordance with the mission, vision and college goals. Serve as the steering committee for the accreditation process, provide leadership in development, preparation, and supervision of the accreditation evaluation.

The Council discussed whether the charge of the group could be expanded to institutional effectiveness as there is no current council or group focused on issues related to institutional

effectiveness. Sounisa Lee will represent us on the “Engaging all Voices” task force and will inform them of the Accreditation Council recommendations. More discussion about this is needed.

V.

Action Item:

- Additional discussion is needed regarding the charge and membership of Accreditation Council.
- Add Values, Guiding Principles for next Accreditation meeting.
- Last meeting will be in Dec for EAV

VI. ADJOURNMENT

Meeting was adjourned at 3:03 p.m.