

Modesto Junior College
 Accreditation Council Notes
 September 24, 2020

Members	Representing	Present	Absent
Jenni Abbott, Chair, ALO	Administration	√	
Chad Redwing, Academic Senate President	Academic Senate	√	
Kevin Alavezos, Professor, Office Administration	Academic Senate	√	
Maria Marquez, Student	ASMJC	√	
Mike Smedhammer, Coordinator, Distance Education	Faculty	√	
Raymond Gonzalez, Student	ASMJC	√	
Tiffnie-Ann Versola, IT Business Analyst	CSEA	√	
Manny Walsh, Administrative Secretary, Instruction & Student Learning	CSEA	√	
Curtis Martin, Professor, History	Academic Senate	√	
Patrick Bettencourt, Dean of Instruction & Student Learning	Faculty	√	

I. Call to Order

The meeting was called to order by Jenni Abbott at 1:02 p.m.

II. Information and Discussion Items

a. Mid-Term Report Preparation

J. Abbott reviewed the [mid-term report checklist](#) and [timeline](#) with the council. MJC, Columbia, and the District have agreed up a general timeline and the mid-term report must be completed by the end of the spring term to be ready for a first reading to both Academic Senate and College Council. A second reading will be completed in early September. This current timeline leaves us with 4 – 6 months to complete the work.

J. Abbott explained that the mid-term report requires us to report on our mission statement, Institution Set Standards, and the cycle of planning. President Houpis has begun the discussion of rewriting the mission statement with the College Council. There are processes that happen on an annual or biannual basis, such as program review, learning outcomes assessment, hiring prioritization, and budget development and we must document how those fit together. J. Abbott is gathering basic elements from each area from the Vice Presidents and will compile a list in order to develop a timeline and implement the process.

J. Abbott explained that one of the QFE projects has been to do a concentrated review of our student learning outcomes and find ways to meaningfully apply what they are as well as document how our programs have improved. Guided Pathways was another project that we said we would report on and this requires gathering evidence of the work that has been accomplished in Guided Pathways. We must also write about how professional development supports the mission, how we have assessed technology training, evaluate our planning with the Education Master Plan, and document how we are using data to drive our decision making.

b. Timeline

J. Abbott explained that the Academic Senate should hold accreditation conversations to identify the “how” while Accreditation Council identifies the “what.”

M. Smedshammer suggested that it would be helpful to speak with Nita Gopal and ask her to explain how we can obtain info from Elumen. C. Redwing suggested that the previous and new Outcomes Assessment Coordinators and J. Abbott meet and discuss accreditation.

J. Abbott stated C. Redwing will agendize this discussion on an upcoming Academic Senate meeting to receive some assessment coordination structure. J. Abbott will also reach out to Nita Gopal. This discussion will return to a future Accreditation Council meeting.

b. Action Items

a. Organization of evidence gathering

i. Point gathering

J. Abbott stated that C. Redwing will focus on documenting the SLO piece, T. Versola and M. Walsh will focus on Guided Pathways, and T. Versola will focus on technology and professional development.

ii. Collection repository

J. Abbott will send a link to the collection repository so that the Council can review. We will revisit our progress regarding evidence in approximately a month.

III. Adjournment

Meeting was adjourned at 2:25 p.m.