

**Modesto Junior College**  
 Accreditation Council Notes  
 December 13, 2018

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Jenni Abbott, Chair, ALO</b>	<b>Administration</b>	√	
<b>Curtis Martin, Academic Senate President</b>	<b>Academic Senate</b>		√
<b>Vacant, Faculty Co-Chair</b>	<b>Academic Senate</b>		
<b>Theresa Stovall, English Dept.</b>	<b>Academic Senate</b>		√
<b>Kevin Alavezos, Professor, Office Administration</b>	<b>Academic Senate</b>		√
<b>Michael Leamy, Librarian</b>	<b>Academic Senate</b>		√
<b>Chad Redwing, Professor, Humanities</b>	<b>Academic Senate</b>	√	
<b>Kevyn Canaveral, Student</b>	<b>ASMJC</b>		√
<b>Gabriela Lopez, Student</b>	<b>ASMJC</b>		√
<b>Tiffnie-Ann Versola, Financial Aid Technician</b>	<b>CSEA</b>		√
<b>Sounisa Lee, Accounting Analyst</b>	<b>CSEA</b>	√	

**Guests: Nancy Sill**  
**Glen Stovall**

**I. Call to Order**

The meeting was called to order by Jenni Abbott at 2:10 p.m. Quorum was established.

**II. Action Items**

a. **Approval of Meeting Minutes (11/8/18)**

**Action Item:**

Unanimous approval

**III. Information and Discussion Items**

a. **Follow-Up Visit: March 28, 2019**

J. Abbott stated that our follow-up visit is scheduled for March 28, 2019. The deadline for the report is March 1. Two team members from the last accreditation visit will be coming. The new accreditation support specialist begins next week. We currently have a solid draft for Distance Education and Michael Smedshammer is going to put together a summary with examples from the Distance Education cohorts he's been holding. Minor revisions need to be made.

We may need two full readings and will need to include College Council and Academic Senate. A brown bag session will be held the third week of January. We will likely need to hold a special board meeting at the end of February to approve accreditation reports from both MJC and Columbia College.

J. Abbott reviewed the draft with the council and requested feedback.

**b. Review of Follow-Up Report Draft**

J. Abbott stated that in the follow-up report, the recommendation from the letter is listed and is addressed by covering four different areas. The areas include discussing what we did in policies, what was done in guidelines in Academic Senate, changes in the curriculum process with the addendum, and evidence of practice.

The district hired a consultant to address the recommendation and the first draft was recently sent. Columbia and MJC's reports must align when responding to the district recommendation. The recommendation is that the board must fully delegate operational authority to the chancellor and college presidents as specified in board policies. Board members are completing a major training in January.

Efforts have been focused on writing a total cost of ownership plan for both facilities and technology.

**c. Quality Focus Essay**

J. Abbott explained that the QFE was a requirement when the ISER was submitted. The requirement included that every college was to select two projects that they would like to address and write a plan as to how it will be achieved. There were two action plans outlined. One is a holistic support of student learning and how we integrate student learning outcomes and student achievement into our planning process; the second plan is guided pathways. It would be ideal to gather the EMP workgroups together again so that they can be documented and reported.

N. Sill suggested appointing key people to communicate the needs to the college. J. Abbott stated that Accreditation Council could provide a presentation to College Council and advise everyone of college needs and a potential timeline.

**IV. Other**

**V. Adjournment**

Meeting was adjourned at 3:00 p.m.