

**Modesto Junior College**  
 Accreditation Council Notes  
 October 25, 2018

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>James Todd, Chair, ALO</b>	<b>Administration</b>	√	
<b>Curtis Martin, Academic Senate President</b>	<b>Academic Senate</b>	√	
<b>Vacant, Faculty Co-Chair</b>	<b>Academic Senate</b>		
<b>Theresa Stovall, English Dept.</b>	<b>Academic Senate</b>		√
<b>Kevin Alavezos, Professor, Office Administration</b>	<b>Academic Senate</b>	√	
<b>Michael Leamy, Librarian</b>	<b>Academic Senate</b>	√	
<b>Chad Redwing, Professor, Humanities</b>	<b>Academic Senate</b>	√	
<b>Kevyn Canaveral, Student</b>	<b>ASMJC</b>	√	
<b>Gabriela Lopez, Student</b>	<b>ASMJC</b>	√	
<b>Tiffnie-Ann Versola, Financial Aid Technician</b>	<b>CSEA</b>	√	
<b>Sounisa Lee, Accounting Analyst</b>	<b>CSEA</b>	√	

**Jenni Abbott**  
**Patrick Bettencourt**  
**John Nixon**

**I. Call to Order**

The meeting was called to order by Dr. James Todd at 2:04 p.m. Quorum was established.

**II. Action Items**

**a. Approval of Agenda**

**Action Item:**

Unanimous approval

**b. Approval of Meeting Minutes (9/27/18)**

**Action Item:**

Approval of minutes is postponed to the next meeting.

**III. Information and Discussion Items**

**a. Update on Follow-Up Report Writing**

J. Todd explained that Chad Redwing is our faculty co-chair for accreditation and is involved in the review and writing of the follow-up report and Jenni Abbott is leading the writing effort. J. Todd's role with J. Abbott and C. Redwing will be to review and provide input. C. Redwing will lead faculty discussions when we have brown bags as well as campus wide discussions.

The governance process of approving the report with two readings will be in January or early February. The follow-up report will be provided to the Board in a special session toward the end of February and provided to the Commission by March 1.

J. Abbott stated that she has organized the evidence that we have addressing four different areas: policy revisions, regular effective guidelines and models for faculty, changes in curriculum approval processes, and evidence from an online cohort. Regarding policy, last week the Academic Senate approved the resolution to ask the Board to strengthen the language in their Board Policy to add “regular and effective.” Regarding regular effective guidelines and models for faculty. Mike Smedshammer built a start-here module boilerplate that includes regular effective contact guidelines. There were also many professional development Fridays where training was available for faculty. Regarding evidence of practice, there is a cohort of 88 faculty, which is 2/3 of online faculty, who are meeting through the semester and sharing their practices for regular and effective contact.

J. Todd stated that by the end of the month, we should have a complete draft of this standard that we can begin sharing. Everything between now and January will be a draft.

**b. Discussion on QFE**

J. Abbott stated that there are two projects, one is the holistic support of student learning and student achievement and the second is establishing clear educational pathways for students (guided pathways). The areas that we need to pay attention to are that we will improve our capacity to review data and use it to make decisions and that we will enrich professional development opportunities based on student learning outcomes. We will improve the integration of outcomes data, which is student learning and student achievement, into institutional planning and resource allocation.

The hope for program review is we would gather an institutional story based on needs and strengths. After having reviewed data, we can bring it together and can make better prioritization decisions. One issue facing this is that it is currently unclear who is responsible for program review. The process of reviewing data and using it to make decisions lives in many places, such as the program review workgroup, the Engaging All Voices workgroup, and Resource Allocation Council. There is a need to identify who is responsible for the work and ensuring collaboration with all constituents.

**IV. Other**

**V. Adjournment**

Meeting was adjourned at 3:03 p.m.

**Next meeting:** November 8, 2018