

Modesto Junior College
 Accreditation Council Notes
 September 13, 2018

| Members | Representing | Present | Absent |
|---|------------------------|----------------|---------------|
| James Todd, Chair, ALO | Administration | √ | |
| Curtis Martin, Academic Senate President | Academic Senate | √ | |
| Vacant, Faculty Co-Chair | Academic Senate | | |
| Theresa Stovall, English Dept. | Academic Senate | √ | |
| Kevin Alavezos, Professor, Office Administration | Academic Senate | √ | |
| Michael Leamy, Librarian | Academic Senate | √ | |
| Chad Redwing, Professor, Humanities | Academic Senate | √ | |
| Kevyn Canaveral, Student | ASMJC | √ | |
| Gabriela Lopez, Student | ASMJC | √ | |
| Tiffnie-Ann Versola, Financial Aid Technician | CSEA | √ | |
| Sounisa Lee, Accounting Analyst | CSEA | √ | |

Jenni Abbott
Steve Collins
Bill McGinnis (via Zoom)
Bob Pacheco (via Zoom)
Nancy Sill
Jennifer Zellet

I. Call to Order

The meeting was called to order by Dr. James Todd at 4:05 p.m. Quorum was established.

II. Action Items

a. Approval of Agenda

Action Item:

Theresa Stovall moved to approve agenda
 Seconded by Tiffnie-Ann Versola
 Unanimous approval

b. Approval of Meeting Minutes (3/15/18)

Action Item:

Approval of minutes is postponed to the next meeting.

III. Information and Discussion Items

a. MJC Compliance Recommendation Update

J. Todd explained that the accreditation evaluation team reviewed over 90 online courses and reported that they found little evidence of regular and substantive contact, also known as regular and effective contact. One of the things that we have done to address this issue is a knowledge campaign. MJC holds weekly Friday speaker events, there have been discussions in the Distance Education Committee, various emails have gone out, and we

have improved and interjected even more of the regular and effective contact into our training course.

In terms of policies, the Academic Senate approved a resolution that documents the definition of best practices in regular and effective contact for MJC. The practices include matters such as building the announcement portion in classes, engaging all comments on discussion boards, and using announcements to engage with students. A video was also produced covering regular and effective contact that was shown on Institute Day.

Through the Academic Senate and Online Education Committee, we are offering a stipend for online instructors this semester to help us collect images of their classes for a catalog of regular and effective contact that is occurring. This will happen this fall and spring and will be shared with the institution as well as catalog what we have.

Additionally, we are trying to create a one-page Online Education priorities paper that can be run through our councils and the Academic Senate. The document will entail our mission, why we provide online education to students, the federal and California compliance language with citations, how we meet these regulations (which will include the Academic Senate resolution) and how we ensure it.

b. YCCD Compliance Recommendations Update

B. Pacheco stated that there are two district recommendations. With the total cost of ownership recommendation, there have been professionals coming to the district working on setting up evidence gathered. A work space has been created by B. Pacheco in Google Drive and an invite will be sent to James Todd and others.

Bill McGinnis emphasized the importance of creating a good communication link between the Board of Trustees and the Chancellor. It is imperative that the Board of Trustees understands the Chancellor's role, their role, and how the two differ. Once new board members are seated in December, it will be imperative to hold a Board of Trustees retreat with the Chancellor in order to create and improve a culture and decide on how Trustees will communicate with the Chancellor as well as amongst themselves.

J. Todd reported that by September 27 we will have a structured note dispersed to the campus that delineates the timeline of what is happening at the District and the colleges.

c. Quality Focus Essay (QFE) Progress

Tabled.

IV. Action Items

V. Other

VI. Adjournment

Meeting was adjourned at 5:06 p.m.

Next meeting: September 27, 2018