

**Modesto Junior College**  
**Accreditation Council Notes**  
**February 14, 2019**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
<b>Jenni Abbott</b> , Dean of Institutional Effectiveness, <b>Accreditation Liaison Officer</b>	<b>Administration</b>	√	
<b>Dr. Jennifer Zellet</b> , Vice President of Instruction, <b>Standard Co-Chair I</b>	<b>Administration</b>		√
<b>Dr. Al Alt</b> , Vice President College & Administrative Services, <b>Standard III Co-Chair</b>	<b>Administration</b>		√
<b>Michael Smedshammer</b> , Distance Education Coordinator	<b>Administration</b>		√
<b>Patrick Bettencourt</b> , Dean of Instruction and Student Learning	<b>Administration</b>		√
<b>Dr. Theresa Stovall</b> , Academic Senate, Faculty, <b>Standard I Co-Chair</b>	<b>Academic Senate</b>		√
<b>Curtis Martin</b> , Professor – History, Council Co-Chair, Academic Senate President, <b>Standard Co-Chair II</b>	<b>Academic Senate</b>	√	
<b>Chad Redwing</b> , Professor – Humanities, Academic Senate	<b>Academic Senate</b>	√	
<b>Kevin Alavezos</b> , Professor – Office Administration, Faculty, <b>Standard IV Co-Chair</b>	<b>Academic Senate</b>	√	
<b>Tiffnie-Ann Versola</b> , Program Specialist, Student Services/CSEA	<b>CSEA</b>		√
<b>Sounisa Lee</b> , Grants Accounting Analyst, Grants Office/CSEA	<b>CSEA</b>	√	
<b>Kevyn Canaveral</b> , Student, ASMJC	<b>ASMJC</b>	√	
<b>Gabriela Lopez</b> , Student, ASMJC	<b>ASMJC</b>	√	
<b>Rhonda Campbell</b> , Accreditation/Assessment Process Specialist, Instruction/CSEA	<b>CSEA</b>	√	

**I. Call to Order**

The meeting was called to order by Jenni Abbott at 1:00 p.m. Quorum was established. Curtis Martin was present via telephone; Chad Redwing arrived about 1:05 p.m.

**II. Approval of Agenda and Minutes**

Kevin Alavezos moved to approve the minutes of January 24, 2019; Sounisa Lee seconded the motion. Unanimous approval was received.

**III. Information and Discussion Items**

**a. Review Follow-Up Draft**

Jenni asked for comments and questions on the report. She noted that ASMJC questioned why the report was not sent to them directly for review, as with other constituent groups. She explained the report is generally disseminated by student representatives who serve on participatory governance groups such as College Council, to their constituents, but she or Chad would be happy to present it at a meeting. It is too late for changes but a review can still be conducted.

The Board of Trustees noted one date change within the report, which has been made. One piece of evidence is in question as to whether to insert it, so she will discuss it with Brian Sanders. Otherwise we are just waiting on a last few pieces of evidence.

The report will go to the Board of Trustees for a special session on Tuesday, February 19,

2019. From there it will be finalized, signatures obtained, and sent out by February 26, 2019.

**b. March 28 Site Visit**

Jenni discussed who will be on the March 28, 2019 visiting team, and that logistics will be worked out for their visit. Two weeks before their visit, they will advise who they want to meet with. One of their criteria is to review 15 randomly selected online courses from fall 2018. The Research Office will make the randomized selection. Faculty for the courses should plan to be available to answer any questions.

The visiting team's report should be available by the end of April. If necessary, we can file a rebuttal in June.

**c. Quality Focus Essay**

Three pages were distributed for discussion:

Action Project One Work Plan: This will need to be addressed in the Mid-Term Report, due in two years. Considerable discussion ensued on CLO's and SLO's. Program review will be discussed at the Academic Senate meeting on February 21, 2019. A SWOT analysis format is being suggested as a revised approach to program review.

Action Project Two Work Plan: Guided Pathways; seems to be meeting the deadlines.

Actionable Improvement Plans: These need to be addressed and it was suggested to look to the Responsible Parties to follow up on the status, plans, and timelines.

Action Item: Contact RP's re: actionable items; to be received by the end of March.

**IV. Action Items**

It was suggested to make Accreditation an ongoing topic, and to bring back the EMP work group. This way, items for the Accreditation Plan could be documented as they occurred. Review EMP to see how it aligns with Accreditation. Curtis to investigate restarting the EMP work group and will contact the appropriate people. This information is needed for the Mid-Term Report.

A college-wide retreat was suggested to discuss the good work occurring at the College and where we need to improve, to celebrate the report and look to the Mid-Term Report. It could be scheduled after the return of the Visiting Team's report.

**V. Adjournment**

The next meeting is scheduled for Thursday, April 11, 2019. Jenni will advise us if we need to meet sooner to discuss anything.

The meeting adjourned at 2:37 p.m.